D.P.U. 16-197

PETITION

AND SUPPORTING DOCUMENTS

FOR THE

TOWN OF HAMILTON

MUNICIPAL AGGREGATION PLAN

DECEMBER 21, 2016
AGGREGATION DOCUMENTS

1. Petition

Attachments

1. Historical Overview

Exhibits

A. Certified Vote to Pursue Municipal Aggregation.
B. Energy-Related Services Agreement (w/o exhibits)
C. Certified Vote to Approve the Aggregation Plan
D. Department of Energy Resources Consultation Letter
E. Documentation of Opportunity for Public Review and Comment

2. Aggregation Plan

Exhibits

A. Customer Enrollment, Opt-Out and Opt-In Procedures
B. Sample Customer Notification Letter and Opt-Out Card

3. Public Outreach and Education Plan

Exhibit

A. Sample of Available Media Outlets

4. Electric Services Agreement
PETITION FOR APPROVAL OF MUNICIPAL AGGREGATION PLAN

The Town of Hamilton ("Municipality") respectfully petitions the Department of Public Utilities ("Department"), pursuant to G.L. Chapter 164, Section 134(a), for approval of its Municipal Aggregation Plan. In support of this Petition, the Municipality states the following:

1. The goals of the community electricity municipal aggregation program (the "Program") are to bring the benefits of competitive choice of electric supplier, longer-term price stability than provided by the local utility, lower cost power and more renewable energy options to the residents and businesses of the Municipality. Under the program the Municipality will have the opportunity to provide a portion of renewable or green power through renewable energy certificates ("RECs"). The program will employ a procurement process designed to maximize savings and will provide a full set of consumer protections, including the right for any customer to opt out of the program at any time at no charge.

2. The Municipality formally initiated the process to develop an aggregation plan through approval of a warrant at the 2016 Town Meeting. The vote and the actions and events of the Municipality preceding and following this vote for approval are outlined in the Historical Overview. (Attachment 1)

3. The Municipality seeks the Department’s approval of its Municipal Aggregation Plan ("Plan") (Attachment 2) that describes the key features, structure and operation of the aggregation program and explains how the Plan meets the statutory requirements.
4. A Public Outreach and Education Plan has been formulated to ensure that residents and businesses are fully informed about the important aspects of the Plan to enable them to make intelligent decisions concerning participation in the Program. (Attachment 3)

5. The Plan and the associated form of Electric Services Agreement (“ESA”) (Attachment 4) ensure that the program complies with all requirements of G.L. Chapter 164, Section 134(a), including providing universal access, a reliable power supply and the equitable treatment of all customer classes.

6. The Municipality consulted with the Department of Energy Resources (“DOER”) in the development of the Plan and sought input from the Local Distribution Company (“LDC”).

7. The Municipality is a member of the Metropolitan Area Planning Council (“MAPC”). Although Municipalities are not required to follow the competitive bidding process of G.L. Chapter 30B when entering into a contract for energy-related services, the MAPC issued a Request for Proposals for Community Choice Aggregation Consulting Services on behalf of its member municipalities. The MAPC selected Good Energy L.P. as its green municipal aggregation consultant through an open and competitive process. The Municipality has entered into a Services Agreement with Good Energy L.P., which is acting as the Municipality’s agent in this proceeding.

8. The Municipality respectfully requests that the Department conduct an expeditious review of this petition to allow the Municipality to proceed with implementation to maximize benefits for eligible consumers. Municipal aggregators are required to conduct their business openly and with full public participation. The Municipality requests a streamlined process, including a public hearing, discovery, and an opportunity for interested persons to submit written comments.

9. The Municipality also respectfully requests a waiver, both for itself and for its competitive supplier, from the requirement to mail a quarterly information disclosure label to every customer. The requirement for quarterly distribution of the
disclosure label is specified in 220 C.M.R. § 11.06(4)(c). The Department has determined that for municipal aggregators, the distribution would normally be made by individual mailings to customers. 

City of Marlborough, D.T.E. 06-102, at 24. The Department, however, may grant an exception to any provision of 220 C.M.R. 11.00 for good cause shown. 220 C.M.R. Section 11.08. In support of its request for waiver, the Municipality states that quarterly mailings would be burdensome and expensive, raising the supply price for customers. The Municipality will employ an alternative disclosure strategy, including press releases, public service announcements on local access cable television, postings at Municipality buildings and postings on the program website, that will provide the required information to customers as effectively as quarterly mailings. The Department has granted similar waivers to other municipal aggregators using equivalent disclosure strategies. 

WHEREFORE, the Petitioner hereby respectfully requests that the Department:

1. Adopt a streamlined review and approval process;
2. Approve the Aggregation Plan of the Municipality;
3. Approve the request of the Municipality for a waiver of the requirement of 220 C.M.R Section 11.06(4)(c) to mail the quarterly disclosure label; and
4. Provide such other and further relief as may be necessary or appropriate.

Respectfully submitted,

TOWN OF HAMILTON

By Attorney for Good Energy, L.P.

Scott J. Mueller
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Dated: December 21, 2016
COMMUNITY ELECTRICITY AGGREGATION

HISTORICAL OVERVIEW

Prepared by

GOOD ENERGY, L.P.
Historical Overview


Under Section 1 of the Acts of 1997, Chapter 164, the Massachusetts Legislature decided that Massachusetts ratepayers would be best served by moving from the regulatory framework in which retail electricity service is provided principally by public utility corporations obligated to provide ultimate consumers in exclusive service territories with reliable electric service at regulated rates, to a framework in which competitive producers would supply electric power and customers would gain the right to choose their electric power supplier.

Also authorized by G.L. Chapter 164, Section 134(a) is the concept of municipal aggregation in which municipalities would have the right, acting alone or with other municipalities, to aggregate the electric loads of their residents and businesses to gain greater buying power in the newly restructured competitive electric supply market. A municipality or group of municipalities may initiate the process to aggregate electrical load of their residents and businesses upon authorization by a majority vote at a town meeting or by a town or city council.

In 2015 the Board of Selectman and other representatives of the Town began exploring the aggregation of its municipal load under G.L. Chapter 164, Section 134.

On February 22, 2016, the Board of Selectmen voted to include an article on the warrant of the Town Meeting on April 2, 2016 to give the Board of Selectmen authority to research, develop and participate in a contract, or contracts, to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in joint action with other municipalities.

On April 2, 2016, the residents voted at Town Meeting to give the Board of Selectmen authority to research, develop and participate in a contract, or contracts, to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in joint action with other municipalities. (Exhibit A)

On May 2, 2016, representatives of the Town met with representatives of Good Energy, L.P. to discuss municipal aggregation.

On June 6, 2016, the Town, through its duly authorized representative, the Town Manager, signed the Energy-Related Services Agreement to retain Good Energy, L.P., as its aggregation consultant. (Exhibit B)
Historical Overview

On June 15, 2016, the aggregation documents became available in the Town offices and on the Town website for public review.

From June 28 to July 18, 2016, to encourage public review of the aggregation documents, municipal officials held a period for written comments by its citizens.

On July 25, 2016, at a meeting of the Board of Selectmen, citizens were encouraged to make oral comments on the aggregation documents. No comments were received that required a change in the language or content of the aggregation documents. The aggregation documents continue to be available in the municipal offices for public review.

On July 25, 2016, the Board of Selectmen voted to approve the aggregation plan. (Exhibit C).

On October 25, 2016, pursuant to G. L. Chapter 164, Section 134(a) and Chapter 25A, Section 6(11), representatives of Good Energy met with the Department of Energy Resources (DOER) to review the aggregation plan and obtain their guidance and technical assistance before filing the plan with the Department of Public Utilities (DPU). Hamilton’s Town Manager and Energy Manager participated in that meeting by conference call.

On December 5, 2016, the DOER issued a consultation letter. (Exhibit D)

Copies of materials documenting the opportunity for residents to review and comment on the aggregation plan are included as Exhibit E.
EXHIBITS

A. Certified Vote to Pursue Municipal Aggregation

B. Energy-Related Services Agreement (w/o exhibits)

C. Certified Vote to Approve the Aggregation Plan

D. Department of Energy Resources Consultation Letter

E. Documentation of Opportunity for Public Review and Comment
TOWN OF HAMILTON
TOWN HALL
PO Box 429
577 Bay Road
HAMILTON, MASSACHUSETTS 01936
978-468-5570
Andrea J. Carlson, Town Clerk

The following is a certified copy of the motion and vote taken at the Annual Town Meeting of the Town of Hamilton held on April 2, 2016 at 9:00 AM at the H-W High School Gymnasium.

A.T.M. April 2, 2016 – Moderator declared a quorum being present (75) and the Warrant returned showing it had been properly served, opened the Annual Town Meeting at 9:09 AM with 233 registered voters checked and present.

ARTICLE 2016/4 5-2 Community Aggregation of Electrical Load

Moved by Scott Maddern, Chair Board of Selectmen, duly seconded, that the Town, pursuant to G.L. c. 164, § 134(a), authorize the Town Manager to initiate the process to aggregate the electrical load of interested electricity consumers in the Town, and to enter into agreements for services to facilitate the sale and purchase of electric energy and other related services.

The Moderator called for the card vote.

CARD VOTE: MOTION PASSES

A TRUE COPY: ATTEST:

Andrea J. Carlson
Town Clerk

hamiltonma.gov
SERVICES AGREEMENT

Professional Energy Consulting Services to a Municipal Aggregator

This Services Agreement ("Agreement") is made and entered into and effective on this 6th day of June 2016 ("Effective Date") by and between the Town of Hamilton, MA (Municipality’’), a Massachusetts municipal corporation, with offices located at 577 Bay Road, Hamilton MA 01982, acting by and through its Board of Selectmen, its duly authorized representative, and Good Energy, L.P. ("Service Provider’’), located at 232 Madison Avenue, Third Floor, New York, N.Y. 10016, acting by and through its General Partner, its duly authorized representative.

Recitals

WHEREAS, Municipality is seeking to become a “Municipal Aggregator” in order to facilitate the provision of electric power services and related energy services, either separately or bundled, for the Municipality’s own use and for use by residential and non-residential customers within the Municipality’s geographic boundaries; and

WHEREAS, Municipality desires to engage Service Provider to perform professional consulting services for Municipality in relation to the creation, authorization, implementation and management of its municipal aggregation plan (the “Program”), as defined by, and in compliance with, all applicable provisions of Section 134 of Chapter 164 of the General Laws of Massachusetts, as amended, and other applicable statutes, regulations and precedent; and

WHEREAS, Services Provider desires to perform the Services as hereinafter defined and desires to be so engaged.

NOW, THEREFORE, in consideration of the foregoing and of the covenants and agreements herein contained, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged and approved, the parties, intending to be legally bound, agree as follows:

Provisions

I. Performance of the Services. At the Municipality’s discretion, Service Provider shall perform each of the following activities and services (collectively, the “Services”) with reasonable care and in accordance with the best practices established for electrical aggregation program consulting services:

A. Provide the following services:

1. Provide the services set forth in the scope of services in the Service Provider’s Technical Proposal submitted in response to the Solicitation for Community Choice Aggregation Consulting Services (RFP# CCA02) issued by the Metropolitan Area Planning Council ("MAPC") and in the MAPC Solicitation for Community Choice Aggregation Consulting Services (RFP# CCA02), attached as Exhibits 1 and 2 respectively and incorporated herein.

2. Assist the Municipality in conducting a feasibility study to assess the cost and benefits of providing electricity supply and related energy services through municipal aggregation.
3. Assist the Municipality in the establishment of a municipal aggregation program including electric power services and related energy services, as determined by the Municipality, and the development of municipal aggregation plan, and to make recommendations to award a contract for the provision of electric power services to a licensed competitive supplier;

4. Assist the Municipality in the achievement of additionality with its default electricity rate and optional green products. Service Provider will accomplish this by:

   a. Identifying and assessing multiple options for achieving additionality;
   b. Quantifying the known and potential kW of renewable generation and type of generation (e.g., wind, solar, etc.) that could be added to the New England electricity grid;
   c. Providing evidence explaining and supporting additionality claims; and
   d. Quantifying the impact on electricity rates.

Municipality expects Sustainable Energy Advantage to participate in the additionality quantification process. Further, Service Provider shall offer to have a representative from Sustainable Energy Advantage attend any meeting in which additionality options will be discussed with Municipality.

5. Preparation of a municipal aggregation plan (the “Plan”) in consultation with the Municipality and the Massachusetts Department of Energy Resources which include, but are not limited to, the following issues as applicable:

   • Detailed process and consequences of municipal electricity aggregation
   • Universal access, reliability and equitable treatment of all customer classes
   • Requests for proposal issued by MAPC
   • Organizational structure – roles and responsibilities
   • Program operations – education, outreach and opt-out process
   • Rate setting and other costs, including offering rates in addition to the municipal aggregator’s default electricity rate
   • Program funding – expenses and fees
   • Green power - renewable energy
   • Methods for entering and terminating agreements associated with the Plan
   • Rights and responsibilities of participants
   • Activation and termination of the Plan
   • Constituent notification and enrollment
   • Description of annual reporting
   • Program move-ins and move-outs
   • Program education initiative
   • Demand management and energy efficiency program
   • Electric Service Agreement
   • Pricing methodology
   • Eligible customer service classes
   • Competitive supplier selection criteria
   • Selected competitive supplier responsibilities
   • Liability
6. Assist Municipality with presenting the Plan for public review.

7. Assist with all required consultations and filings with the Division of Energy Resources and the Department of Public Utilities in regards to the Plan.

8. Provide Municipality with electric power market pricing trends and any other relevant information to support the Service Provider’s recommendation for timing of the electric service bid.

9. Prepare bid specifications and procure competitive bids for licensed, competitive suppliers for electric service, based on the most advantageous proposal, price and other factors considered, with both final decision of bid date and final selection of a competitive supplier(s) being decided by the Municipality. When developing the electric service bid, provide analysis of MA Class I REC market pricing to allow the municipality to determine how it prefers to source the RECs (e.g. from competitive retail electricity suppliers, REC brokers, etc.).

10. Develop the contract terms and conditions for the Electric Service Agreement between Municipality and the recommended successful competitive supplier(s) and any required customer notifications consistent with the approved Plan.

11. Assist with negotiations of an Electric Service Agreement with the selected licensed competitive supplier, to the extent permitted by law.

12. Assist with all required steps to implement the additionality strategy selected by the Municipality, which may include, but is not limited to, issuing bids for Renewable Energy Credits, negotiating long-term contracts with renewable energy brokers or developers, and developing contract terms and conditions for Renewable Energy Credits and renewable energy brokers and developers.

13. Coordinate the provision of an agreement between the applicable public utility (“Local Distribution Company” or “LDC”) and the Municipality, if required, and coordinate and facilitate communications between the LDC and Municipality, including the confidential exchange of customer information and other information between the LDC and the Municipality.

14. Provide customer “opt-out” consulting services, including but not limited to preparation and management of opt-out notices to be sent to utility customers for the adoption of a municipal authorization of the proposed municipal aggregation Program and of the customer's right to decline to participate in the Program, determining the validity and accuracy of the eligibility customer lists provided by the applicable LDC, and supervision of all other notices and publications required to facilitate the adoption and operation of the Program;

15. Implement comprehensive marketing services for an opt-out electricity aggregation program, at no cost to Municipality and with the approval of the Municipality, which may include, but are not limited to, the following:

- USPS mail campaigns
- Local radio/TV spots, web-based infomercials
- Cable access programming
- Newspaper interviews and advertising
• Municipal newsletters
• Attendance at public hearings
• Attendance at community meetings, both government and organization-hosted, i.e., Chambers of Commerce, Rotary Clubs, churches, environmental groups, etc.
• Development and online hosting of dedicated online site that is unique to the Municipality
• Billboard signage
• Informational flyers

16. Determine the number and identity of customers who did not affirmatively decline to participate in the aggregation program.

17. Lead and be responsible for post-purchase program delivery and on-going daily monitoring services.

18. Investigate the feasibility of and methods for Municipality to receive account level usage data for all accounts enrolled in the aggregation on a regular basis. At the request of the Municipality, Service Provider shall make all reasonable efforts to secure such data for the Municipality and to perform analysis of the data to make it actionable for the Municipality.

19. Provide a monthly report, by the 14th of the subsequent month, to Municipality that provides the following information for the past month and cumulatively for the aggregation:
   a. The total usage (kWh) in each available rate offered by the aggregation;
   b. The total number of accounts in each rate offered by the aggregation;
   c. The total number of opt-outs and opt-ins;
   d. Costs savings achieved compared to known LDC rates;
   e. Applicable summary information about additionality criteria (e.g., MA Class I RECs purchased); and
   f. Other criteria the Municipality requests as relevant.

20. On an annual basis, provide a report to Municipality that includes the additionality impact of the Municipality’s aggregation, in terms of:
   a. Quantification of the known and potential kW of renewable generation and type of that generation (e.g., wind, solar, etc.) added to the New England electricity grid; and
   b. Evidence explaining and supporting additionality claims.

B. Give prompt notice to Municipality should the Service Provider acquire knowledge of any fault or deficit in the Program or any nonconformance with the Electric Service Agreement.

C. Remit to Municipality after the termination of this Agreement, all files and documents pertaining to the project that have been created, obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials.
D. Comply with all statutes, ordinances, laws, rules and regulations, which may be applicable to the services provided hereunder.

E. Service Provider shall not subcontract any Services to any person or entity that is not named herein without the advance written consent of Municipality, which consent shall not be unreasonably withheld. Any subcontractors shall be experienced and qualified and, to the extent required by law, licensed. In the event the Services of a sub-consultant are approved, Service Provider shall submit copies of any and all licenses and registrations to the Municipality. Notwithstanding the foregoing, any approval or lack of objection of the Municipality to any sub-consultant shall not relieve Service Provider of its responsibility for all Services.

II. Obligations of Municipality.

Municipality shall:

A. Obtain, with the cooperation and assistance of Service Provider, all required authorizations: (i) to initiate aggregation of electric load and adopt an aggregation plan and energy plan pursuant to M.G.L. c. 164, section 134; (ii) to enter into this Services Agreement; and (iii) to enter into an Electric Service Agreement(s) with a competitive supplier(s).

B. Use reasonable efforts to secure release of data applicable to the Program held by others, including but not limited to residential and non-residential customer account and load information.

C. Give prompt notice to the Service Provider should Municipality acquire knowledge of any material fault or material deficit in the Program or any nonconformance with the Electric Service Agreement, provided that this provision does not impose upon Municipality any affirmative duty to inquire of any such fault or deficit, and provided further that the failure of Municipality to provide such notice shall not relieve Service Provider of its obligations under this Agreement.

D. Reasonably cooperate in the development of the Plan and all required regulatory consultations, filings and proceedings.

E. Reasonably assist the Service Provider by placing at its disposal all public information necessary for performance of the services for the project, upon reasonable request by Service Provider.

F. Nothing herein shall be construed to require the Municipality to approve an Electric Service Agreement with a competitive supplier.

III. Term and Termination. The Agreement shall commence on the Effective Date and shall continue through the full term, or any extension or early termination, of any Electric Service Agreement(s) between the Municipality and a competitive supplier entered into during the term of this Agreement, or as otherwise mutually agreed to by Municipality and the Service Provider. Municipality may terminate this Agreement at any time by giving Service Provider thirty (30) days advance written notice. In the event this Agreement is terminated by Municipality prior to expiration of the current Electric Service Agreement(s), except for termination due to a material default of Service Provider, Service Provider shall be paid the fee included for Service Provider in the Electric Service Agreement for the volume of electricity purchased for the Program by the
current competitive supplier(s) from the date of the termination of this Agreement through the next meter read date following the expiration of the current Electric Service Agreement(s), provided that nothing in this Agreement prevents Municipality from terminating, without penalty or liability under this Agreement, any Electric Service Agreement in accordance with the terms of such agreement or as allowed by law.

IV. Payment. Subject to the Municipality’s termination rights described in Section III, Municipality agrees that Service Provider’s fees will be paid by the selected competitive supplier per kWh (volumetrically) for electricity purchased for the duration of the Electric Service Agreement, which fee shall be $0.001 per kWh. In the event the Municipality elects not to proceed with the Program, the Service Provider shall not receive a fee.

V. Relationship of the Parties. The parties acknowledge and agree that Service Provider is an independent contractor and is not an agent or employee of Municipality. Neither the Service Provider nor any of its officers, agents, employees, representatives or subcontractors shall be considered an employee, direct or indirect, of the Municipality within the meaning of any federal, state or local law or regulation, including but not limited to, laws or regulations covering unemployment insurance, workers compensation, industrial accidents, employee rights and benefits, wages and taxes. Nothing in this Agreement shall be construed to create a relationship between Service Provider and Municipality of a partnership, association, or joint venture.

VI. Indemnification.

A. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the Service Provider agrees to indemnify, defend and save Municipality, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury claimed to arise from a negligent act, error or omission by the Service Provider or its employees.

B. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the Service Provider shall indemnify, defend and hold harmless the Municipality, and its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys’ fees, arising out of the acts or omissions of the Service Provider, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself), including loss of use resulting therefrom, but only to the extent caused in whole or in part by the acts or omissions of the Service Provider, its agents, or anyone directly employed by them or anyone for whose acts they may be responsible, regardless of whether or not such claim damage, loss or expense is caused in part by a party indemnified hereunder. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

C. The indemnification provisions above are in addition to, and not in limitation of, any other rights and remedies available to the Municipality under this Agreement, at law, and in equity.
VII. Insurance.

A. The Service Provider shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars ($1,000,000.00) per claim/annual aggregate to protect itself from any claim arising out of the performance of professional services and caused by negligent acts or omissions for which the Service Provider may be legally responsible, with a deductible not to exceed $50,000 without prior written approval. The Service Provider shall maintain said coverage for the entire Agreement period and for a minimum of one year after completion of the work under the Agreement or the expiration of the Agreement, whichever is later.

B. In addition to errors and omissions insurance, the Service Provider shall also secure and maintain, at his/her own expense, insurance as set forth in the Certificate of Liability Insurance of Good Energy.

C. All of the above referenced insurance shall be maintained in full force and effect during the life of this Agreement, and for one year beyond where specified.

D. Service Provider agrees to require any consultant or sub-consultant providing services hereunder to maintain insurance of the type and amounts provided in this section.

VIII. Right to Audit.

A. Service Provider represents that the individuals employed by the Service Provider in any capacity, including, but not limited to, employees, subcontractors and independent contractors, are authorized to work in the United States. The Service Provider represents and warrants that it has completed the I-9 verification process for all individuals the Service Provider has performing services for Municipality. Municipality maintains the right to audit the Form I-9s for all individuals the Service Provider has performing services for Municipality every six (6) months. Municipality will provide the Service Provider with five (5) days advanced written notice of its intent to perform a Form I-9 audit. In response to Municipality’s audit request, the Service Provider shall provide copies of all Form I-9s and any supporting documentation for all individuals who the Service Provider had performing services for Municipality at any time subsequent to the date upon which Municipality gave notice of the preceding Form I-9 audit. Notwithstanding the foregoing, neither the performance nor lack of performance of any audit by the Municipality, nor any failure of the Municipality to share the results of any such audit with Service Provider, shall relieve Service Provider of its obligations under this provision.

B. The Service Provider agrees to indemnify, defend and hold harmless Municipality in accordance with Section VI of the Agreement for any issue arising out of the Service Provider’s hiring or retention of any individual who is not authorized to work in the United States.

C. Service Provider agrees to require any consultant or sub-consultant providing services hereunder to represent and warrant that any of its employees, subcontractors, agents and independent contractors are authorized to work in the United States and that it has completed the I-9 verification process for all individuals performing services hereunder. In addition, Service Provider shall cause any consultant or sub-consultant to indemnify, defend and hold harmless Municipality in accordance with Section VI of the Agreement.
for any issue arising out of such consultant’s or sub-consultant’s hiring or retention of any individual who is not authorized to work in the United States.

IX. Taxes and Certifications.

A. Service Provider is subject to and responsible for all applicable federal, state, and local taxes, and certifies, under pain and penalties of perjury, that it has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support in accordance with M.G.L. c. 62C, sec. 49A(B).

B. Municipality represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to Service Provider upon written request.

C. Service Provider has the following federal identification number for income tax purposes: 43-2003973

D. Service Provider certifies that it is not debarred from entering into a public contract in the Commonwealth of Massachusetts pursuant to M.G.L. c. 29, sec.29F.

X. Assignment. Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment, which consent shall not be unreasonably withheld.

XI. Entire Agreement / Amendment. This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by the duly authorized representatives of both parties in accordance with the laws of the Commonwealth of Massachusetts.

XII. Discrimination. To the extent the following applies, Service Provider shall reasonably comply with all federal, state and local laws, rules and regulations applicable to the work including without limitation the requirements of M.G.L. c. 151B, Title VII of the Civil Rights Act of 1964, Title 11 of the American With Disabilities Act of 1990, and any and all rules, waivers, regulatory guidance and regulations promulgated by the Department of Public Utilities.

XIII. Confidential and Proprietary Information.

A. Notwithstanding anything to the contrary set forth herein, the Parties are not required to disclose information which they reasonably deem to be proprietary or confidential in nature, including trade secrets, pursuant any applicable statute or regulation including M.G.L. c. 25, sec. 5D and M.G.L. c. 30A. The Parties agree that, except as otherwise provided by law, and subject to the last sentence of this paragraph, any document disclosed by a Party and conspicuously marked on the face of such document as proprietary and confidential shall only be disclosed to officials, employees, representatives, and agents of either Party. Notwithstanding the foregoing, the good faith efforts of the Service Provider or the Municipality to comply with the state open meeting law and public records law, or with a decision or order of a court or governmental entity with jurisdiction over the Municipality, shall not be a violation of this Section.
B. Ownership of Data and Documents. All data and information, regardless of its format, developed or obtained under this Agreement ("Data"), other than the Service Provider’s confidential proprietary information, will remain the sole property of the Municipality. The Service Provider must promptly deliver all Data to the Municipality at the Municipality’s request. The Service Provider is responsible for the care and protection of the Data until that delivery. The Service Provider may retain one copy of the Data for the Service Provider’s records, subject to the Service Provider’s continued compliance with the provisions of this Agreement.

C. Limitations on Customer Information. Both Parties acknowledge and agree that the customer information is subject to, and must be maintained in compliance with, the limitations on disclosure of the customer information pursuant to applicable laws and regulations. Municipality and Service Provider agree that customer-specific information provided to the Municipality in accordance with the Program and any agreements with the applicable LDC shall be treated as confidential to the extent required by law, including M.G.L. c. 93H, and any applicable LDC agreement or tariff. To protect the confidentiality of customer information:

1. Service Provider access to customer information is limited to those authorized representatives or duly licensed consultants of Service Provider, or any authorized third party, who have a legal need to know the information for purposes of this Agreement.

2. Service Provider warrants that it will not disclose, use, sell, or provide Customer Information to any person, firm or entity for any purpose outside of the aggregation program.

3. Service Provider and Municipality acknowledge and agree that customer information remains the property of the Municipality and that material breaches of confidentiality will constitute a default of this Agreement.

D. Proprietary Rights, Survival. The obligations under this Article XIII shall survive the conclusion or termination of this Agreement for two (2) years.

XIV. Governing Law/Venue. Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties’ employees, agents or affiliated businesses, will be resolved under the laws of the Commonwealth of Massachusetts, in any court of competent jurisdiction within the Commonwealth of Massachusetts. Service Provider agrees to accept service of process by certified mail at the address provided herein. In the alternative, by agreement of the parties, any such controversy or claim may be submitted for arbitration within the Commonwealth of Massachusetts pursuant to the applicable rules of the American Arbitration Association.

XV. Severability. If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and the parties shall in good faith negotiate to replace such provision by a valid, mutually agreeable and enforceable provision which so far as possible, achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.
XVI. Paragraph Headings. Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

XVII. Compliance with Laws. Service Provider shall comply with all applicable laws and regulations in the performance of the Services.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

TOWN OF HAMILTON
By its Town Manager

Signature: ____________________________  Printed name: Michael A. Lombardo

GOOD ENERGY, L.P.
By: Good Offices Technology Partners, LLC, its General Partner

BY: ________________________________, duly authorized

PRINTED NAME OF SIGNATORY: Maximilian Hoover

TITLE OF SIGNATORY: Manager
C. Certified Vote to Approve the Aggregation Plan
August 5, 2016

I, Andrea Carlson, Hamilton Town Clerk, hereby certify that:

(a) The Hamilton Board of Selectmen at their regularly scheduled meeting of Monday, July 25, 2016, opened a Public Hearing to receive public comments on the proposed municipal aggregation plan petition; and that

(b) The Hamilton Board of Selectmen reviewed, discussed, and vote unanimously to accept the petition as written and, through its agent, Good Energy, L.P. submit the petition to the appropriate agencies in order to establish the municipal aggregation program.

Andrea Carlson, Hamilton Town Clerk
D. Department of Energy Resources Consultation Letter
December 5, 2016

Scott F. Maddern, Shawn M. Farrell, Jeffrey M. Hubbard,
Allison M. Jenkins & William W. Wilson
Board of Selectmen
Selectmen’s Office
577 Bay Road
Hamilton, Massachusetts 01936

Re: Town of Hamilton Municipal Load Aggregation Plan

Dear Members of the Board:

I am writing to inform you that the Town of Hamilton ("Hamilton") has completed its consultation with the Department of Energy Resources ("DOER"), pursuant to G.L., c.164, § 134(a) in the development of its Municipal Load Aggregation Plan, detailing the process and consequences of aggregation.

The DOER attests to the good faith effort made by Hamilton and its agent, Good Energy, L.P. ("Good Energy") in the consideration of the undertaking; the communications it has conducted with Hamilton’s distribution company, National Grid, the development of a market-ready Energy Supply Agreement with licensed Competitive Suppliers; and in the communications it has conducted with us. We have engaged in helpful discussions with both the Town and its consultants, Good Energy, during the last several weeks. During those portions of our discussions that addressed the emphasis on transparency for the benefit of its consumers and the high priority of the Town to retain its municipal autonomy throughout the implementation of its Plan, Good Energy, its agent, reiterated the Municipality’s intent to operate as a single Municipal Load Aggregation Plan. The DOER understands that the Town may seek to solicit bids solely on its load alongside other municipalities. Upon review of Hamilton’s documentation, we have made additional observations and comments and offered suggestions regarding revisions to its Plan and supporting documentation. We have done so with the added
benefit of recent guidance from the Department of Public Utilities regarding potential future revisions of Plans and their accompanying documents.

Our exchange of views has reached a satisfactory conclusion. We have now completed these discussions in response to representations and assurances made by the Town of Hamilton and Good Energy accommodating our suggestions. On October 25, 2016, the DOER conducted its consultative meeting with the Town by way of a conference call. The Town was represented by Michael Lombardo, Hamilton’s Town Manager and Victoria Masone, the Town’s Energy Manager. Philip Carr and Stefano Loretto of Good Energy, and its legal counsel, Scott Mueller, also participated in the meeting. Since our meeting, the DOER has had additional communications with Mr. Mueller, the attorney for Good Energy. These communications have been ongoing. In performing these actions, the DOER has provided technical assistance consistent with our charge under G.L. c.25A, § 6(11).

The DOER is satisfied that the Town of Hamilton and Good Energy are undertaking this effort with realistic expectations of the municipal benefits that may accrue to future Aggregation Plan subscribers. Similarly, we recognize the commitment of Hamilton as it seeks to bring value to the community through this public aggregation.

Sincerely,

Daniel M. Knapik
Director, Green Communities Division

DMK:  siv
cc:   Scott J. Mueller, Esq.
      Charles de Casteja
E. Documentation of Opportunity for Public Review and Comment
EXHIBIT E

1. Home page link to Aggregation Plan placed on Town website
2. Aggregation Plan placed on Town website
2. Procedure for public review
3. Board of Selectmen meeting minutes starting public review, June 27, 2016
4. Board of Selectmen meeting minutes ending public review, July 25, 2016
5. Certification of Public Hearing
Mandatory Water Ban

Announcements & Notices

- 7/19/16: State Kids on Bikes to be Rewarded with Free Frozen Yogurt
- 7/17/16: Board of Health - Member Vacancy
- 6/25/16: Municipal Aggregation Plan for Public Review and Comment
- 5/21/16: Jan 6, 2016 Special Town Meeting Warrant

Quick Links

- 6/26/16: 6/26-16 All Boards Meeting Minutes
- 6/26/16: Municipal Aggregation Plan for Public Review and Comment
- 5/31/16: Updated Hamilton Demographics
- 5/25/16: Massauchusetts and Tides
- 5/26/16: Town of Hamilton Comprehensive Permit Policy & Development Guidelines
D.P.U. 16-___

PETITION
AND SUPPORTING DOCUMENTS
FOR THE
TOWN OF HAMILTON
MUNICIPAL AGGREGATION PLAN
DATE
PROCEDURE FOR REVIEW BY RESIDENTS

The Municipal Aggregation Law (MGL Chapter 164, Section 34(a)) requires that a municipal aggregation plan developed by a municipality be made available for review by its residents.

The Department of Public Utilities (DPU) requires a two (2) week period for public review of the aggregation plan.

A suggested procedure for providing a two (2) week period for review by residents of an aggregation plan by a municipality:

1. Read an Outline of the Aggregation Program at a public meeting or publish an announcement on the Town website or local newspaper. (Suggested outline attached).

Suggestions

1. At a meeting of the Board of Selectmen or other public meeting read a brief Outline of the Aggregation Program or publish an announcement on the Town website or local newspaper.

2. Announce that the aggregation plan will be available for review in the municipal offices and on the Town website or other related website.

3. Announce that there will be a period to submit written comments from June 25 to July 25, 2016.

2. After the two (2) week period or coincident with the end of the two (2) week period, hold a public hearing at a meeting of the Board of Selectmen or other public meeting for oral or written comments concerning the aggregation plan.

Suggestions

1. At a meeting of the Board of Selectmen open a public hearing and request oral or written comments concerning the aggregation plan.

2. Any oral comments from the public should be recorded in the minutes and any written comments should be included as an addendum to the minutes. If there are no oral or written comments received from the public, that should be so stated in the minutes.

3. Close the public hearing period for oral or written comments concerning the municipal aggregation documents.
Municipalities are authorized by Massachusetts General Law Chapter 164, Section 134(a) to aggregate the electric load of its residents and businesses.

At a Town Meeting on April 2, 2016 our residents voted to authorize the Board of Selectmen to research, develop and implement an aggregation program and enter into a contract with a competitive supplier of electricity.

The objectives of the aggregation program are to:

- lower the cost of electricity;
- gain longer term price stability; and
- offer more renewable energy options.

The Board of Selectmen has selected an aggregation consultant, Good Energy, L.P., to:

- develop the aggregation program;
- formulate and implement a public outreach and education program;
- guide the aggregation plan through a very strict and comprehensive review and approval process with the Department of Energy Resources (DOER) and the Department of Public Utilities (DPU);
- develop a Request for Proposals for a competitive electricity supplier;
- monitor and manage the aggregation program during the term of the competitive supplier contract; and
- develop and submit all required reports to the Board of Selectmen and DOER.

An important element of the process leading to approval of the aggregation program of a municipality by the DPU is to allow for review of the aggregation documents by its citizens. The aggregation documents are available for review at our municipal offices and on our website.

In order to comply with the law, citizens will have a time period to submit written comments and a public meeting to offer oral comments.

The period to submit written comments will be from June 26 to July 25, 2016.

The public meeting to offer oral comments will be at a meeting of the Board of Selectmen on July 25, 2016.

This review by citizens will be completed before the aggregation documents are submitted to the DPU for their review and approval.
TOWN OF HAMILTON
BOARD OF SELECTMEN
JUNE 27, 2016

The Board of Selectmen met at Hamilton Town Hall at 7:00 p.m. on Monday, June 27, 2016 with Scott Maddern, Bill Wilson, Jeff Hubbard, Allison Jenkins present. Town Moderator Jennifer Scuteri, Town Counsel Donna Brewer, Town Manager Michael Lombardo, Director of Planning and Inspections Patrick Reffett, FinCom and Land Acquisition Committee members also present.

Call to order

Scott Maddern called the meeting to order at 7:00 p.m.

Public Comment

Discussion ensued with Betty Gray, Lee Park, about impartiality associated with the Town Moderator.

Chairman/Selectmen reports

Allison Jenkins reported on how Hamilton Foundation gave away two, $2,000 scholarships to graduating HWRHS seniors. Also, there is a new public records law coming into effect in January which will require training and policies at Town Hall.

Jeff Hubbard acknowledged David Wanger as new Finance and Advisory Committee Chair and thanked Rick Sprenkle for his years of service on that board. He also suggested a topic for a future BOS meeting was a unanimously approved and signed FinCom letter sent to HWRSD for qualitative analytics in budget process. Hubbard also recommended that the process of Town committees explaining positions on warrant articles should be resumed at Town Meeting. He noted the need to find a new Finance Director. In addition, that funds for turf field analysis will be available on July 1.

Bill Wilson mentioned that last day of school was June 24 and August 31 is the first day of school for next year. Also, at recent HW School Committee meeting the HWRSD attorney spoke about preparation for public records law, Open Meeting Law, and cautioned School officials about use of social media relative to stating opinions a practice which he recommended should be considered by Selectmen. In addition, 2017 proficiency testing will be done online. Also, there is a $400 million shortfall in state
revenue and collections which could impact FY'17 budget and local aid. There will be $73,000 or .2% variable on the HWRSD operating budget as part of managing expenses.

The Affordable Housing Trust approved the $250,000 grant agreement for Habitat for Humanity housing project. There will be a lifetime restriction on the affordable housing deed. Discussion was on interest in local preference (state mandated guidelines) as the Town tries to get more affordable housing in Hamilton for residents and employees. After the Habitat for Humanity grant, the AHT will have $240,000 left in its budget for the next fiscal year which could possibly be used in part for a legal consultant relative to affordable housing. In addition, a review will be done of Town owned property regarding any possibility for future affordable housing. A letter was received from Harborlight Community Partners about next steps with Hamilton regarding affordable housing. Early phases have to be shown to the state by the Town relative to affordable housing. Also noted was how the Town could speak to lenders about foreclosed properties as possible prospects for affordable housing.

Wilson noted that Zoning Board of Appeals Chairman Bill Bowler sent a letter asking the Planning Board to not endorse the Citizens' Petition on changing site plan review authority. Due to the comprehensive zoning by-law review that is occurring relative to such a decision. The letter was read at a Planning Board public hearing but that board voted unanimously to support the Citizens' Petition. The Board of Health is in desperate need of a board member.

Maddern mentioned in response to citizen comment the donated dugouts at Patton Park and Little League’s donation to the Town as well as other uses at the park including tee ball, football practice and flag football. In addition, working group for zoning by-law change is trying to finalize Phase I, and the Town wide survey indicated interest in the Town working on a cottage housing by-law. Other items included the Town Moderator in conjunction with BOS is working on citizens' petition guidelines, he concurred about letter between BOS and FinCom, there is interest from both towns in discussion on HWRSD regional agreement beyond just apportionment, and Patton Homestead incorporators are trying to get parking lot going at the property so events can be held.

Also, Harborlight Community Partners was asked to follow Planning Board policy regarding moving forward with testing site at Longmeadow Way. Maddern described how the Town is working on affordable housing for Hamilton especially regarding reaching safe harbor status. A key element is to build a strong relationship with operator managing affordable housing and BOS will have an executive session
discussion on host community agreement. In addition, there is possibility for more affordable units on Railroad Avenue. The Council on Aging is doing a survey to seniors relative to senior housing needs.

Maddern provided update from Shawn Farrell who was not at the meeting. Specifically Planning Board took no action on future zoning by-laws since it is focusing on Phase I of zoning by-law rewrite. Also, Planning Board held a public hearing and unanimously supported citizens’ petition and related Town Meeting warrant article to change site plan review authority from the ZBA to the Planning Board.

Discussion was on Harborlight Community Partners request and how Planning Board and AHT are working on policies for affordable housing that HCP could follow.

**Town Manager’s report**

Town Manager Michael Lombardo reported that the employee insurance advisory committee formally became a Public Employee Committee. This enables the Committee to make formal decisions regarding insurance. Future discussions will be address 25% of savings resulting from transition to a new healthcare plan and how it will be distributed to employees. The date of implementation of the new plan has been pushed out from August to September 1, 2016.

He made a tentative offer of employment to the assistant to Town Manager finalist who has tentatively accepted but discussion continues. The Town Accountant/Finance Director recruitment is being discussed with Treasurer/Collector, Assistant Town Accountant and FinCom Chair. Changes to the job description are occurring and position should be posted soon. Police union contract collective bargaining continues moving toward reaching agreement.

Lombardo gave an update on solar RFP working with Department of Energy Resources to expedite process. The Patton Park pool buildings are nearly complete. The end date for the pool is end of July or early August. He also mentioned how a hearing will be held with the Board of Health on rooster complaint on Woodbury Street where there was a similar complaint on Cutler Road. Lombardo encouraged a future discussion relative to modifying animal control by-laws or implementing a rooster/turkey ban unless there is a controlled environment for raising foul. A rooster is not needed for residents interested in backyard eggs. In addition, if there is interest in a level spending budget a joint meeting with the FinCom should be scheduled soon and policy guidelines are needed for budget targets for next fiscal year.
Lombardo noted that a pump went down at water treatment plant and plant is running nearly non-stop so he asked residents to be especially conservative with water use while repair is underway.

**Consent Agenda**

Maddern read the following items:
- One Day Liquor License requested by Gourmet Delights Catering, Inc. for an event at 30 Railroad Avenue on Wednesday, June 29 from 4:00 pm to 10:00 pm
- Approve minutes of May 9, Regular Session, and May 23, joint meeting with the Finance and Advisory Committee
- Declare that mandatory water restriction is in accordance with DEP Regulations due to streamflow in Ipswich River

Wilson moved to approve the consent agenda. Hubbard seconded the motion. VOTE: Unanimous.

**Agenda**

- Warrant hearing for STM

Town Manager Jennifer Scuteri noted that the BOS sets the date for STM within confines of when citizens’ petition signatures are submitted and Planning Board hearing is held so this is why the STM date was scheduled for July 5. Scuteri has been working with the primary petitioner (Robin Sears) in preparation for the STM. Sears has stated that she is confident that 75 people will attend to reach quorum. If a quorum count is challenged during Town Meeting and the number drops below 75 the STM has to be adjourned and cannot be rescheduled due to timing associated with citizens’ petition. There are two warrant articles: one for a report from Planning Board about its position on the zoning amendment, and the other for the vote on the zoning amendment.

Town Counsel Donna Brewer noted that it became clear at the Planning Board meeting last week that no amendments are needed for the language to make it appropriate for the by-laws. Discussion ensued about the audio visual services and logistics that will be provided at the meeting due to lack of HWRHS staff availability on July 5. Also that sections in the auditorium could be closed off at the event to facilitate counting of vote.
Discussion was on how the warrant article needs a two-thirds vote which will be reviewed by the Attorney General. In response to FinCom Chair David Wanger, Boardman Lane, Scuteri noted that the FinCom Chair could report at STM on the FinCom's position on the zoning amendment warrant article. Also noted was if there is an appeal of a site plan approved by the Planning Board it would go to Land Court versus the ZBA. In addition, Planning Board would not have the authority to review and establish by-laws on zoning issues since the entire Town would be involved in that process. There is no completion date scheduled for Phase I of zoning by-law rewrite.

Town Counsel Donna Brewer stated that no zoning by-law amendment can go forward at Town Meeting without a public hearing by the Planning Board. This board has a unique role and the working group sessions do not take the place of the Planning Board action. When the working group is done, the Planning Board has to publish a public hearing notice in the newspaper, provide notices to abutting towns, and hold the public hearing.

In response to Wanger, Town officials stated that there is no site plan review currently being contemplated that has any controversial issues. Wanger questioned why this article was segregated out rather than being included in Phase II of the zoning by-law rewrite. He noted that Wenham has bifurcated site plan review jurisdiction pursuant to 2016 warrant action where its ZBA focuses on Dover projects relative to education, child care, religious institutions, and Planning Board has the remainder of the site plan review jurisdiction. It was not known if that was considered in Hamilton.

Robin Sears opined that the petitioners thought this was important to move this Town Meeting vote forward prior to the Phase II of the by-law changes because this is an incredibly important substantive change, it is unknown when Phase II will be done, and for a myriad of reasons it is important to have it changed as soon as possible for the planning of the Town. She provided background on two prior efforts to move this Town Meeting warrant article in response to citizens' petition. Sears acknowledged some resident concern about spending thousands of dollars to hold a summer STM. Wilson noted importance of responding to citizens' petition but questioned if there would be community representation at this time of year as well as there is no pending site plan reviews at the current time.

Maddern entertained a motion for the Board of Selectmen to recommend favorable action on site plan review change from the Zoning Board of Appeals to the Planning Board. Hubbard so moved. Wilson seconded the motion. Wilson reiterated his concern
about the date where matter could be addressed at a regularly scheduled Town Meeting to get full community representation although he supported the warrant article.

Maddern commented that an explanation of site plan review should be given at Town Meeting and suggested that due to backlog that the Planning Board is experiencing now that board may need to meet more frequently. Especially moving forward with Phase I of the zoning by-law rewrite which the Town voted to do, and to get going on Phase II (i.e., cottage housing by-law for lower priced housing alternatives). Wilson concurred that this warrant article brings more responsibility for the Planning Board that is also charged with affordable housing guidelines. Hubbard agreed and opined that he supported the citizens’ petition warrant article. Discussion was with Duke Seaver, Essex Street, about how tenants in affordable housing can be regulated relative to subletting. VOTE: Unanimous. Copies of the STM warrant will be located at the Hamilton Senior Center and the Hamilton Wenham Public Library.

- Introduce draft Citizens Petition guidelines

This draft is mostly a guideline for the Town Moderator which will be finalized at a subsequent BOS meeting. Articles are placed on the warrant by the Selectmen, Community Preservation Committee and citizens’ petition (to make legislative changes). Maddern and Scuteri have researched other town policies on citizens’ petitions especially relative to positions that boards or committees would take regarding a petition. As well as details associated with timing (3 months ahead) to gather and submit signatures and whether or not a Special Town Meeting would be called or article taken up during a regularly scheduled Town Meeting.

Another consideration is access to Town counsel and legal resources. If citizens’ petitioners need legal guidance they should find their own attorney. The Town can review language and provide guidance on structure. Hamilton could possibly consider offering office hours with Town counsel to a petitioner and those who may oppose a petition. Also noted was how a citizens’ petition cannot be withdrawn unless all signatories agree. In addition, it is the petitioner’s responsibility to get voters to Town Meeting to vote on article.

Jenkins suggested a visual work flow chart be added to the citizens’ petition policy that defines business or calendar days and incorporates specifics on how a citizens’ petition warrant article drives a separate Special Town Meeting or is integrated into an already scheduled Town Meeting.
The responsibilities defined for a petitioner include: meet with boards and committees as well as Town manager, draft factual summary with objective, get advice from Town counsel and Town moderator on petition and process, identify lead petitioner, attend hearings, work with Town moderator on presentation, and raise awareness with voters to get them to Town Meeting.

Sears commented on how the guidelines effectively outline the citizen petition process. Individual comments from Selectmen on the guidelines can be sent to the Town moderator and Town manager so guidelines can be finalized at a future BOS meeting. The guidelines will not be discussed at Town Meeting so voters can focus on the site plan review article. However, the guidelines will be available on the Town website and at Town clerk’s office.

- Review Initial Land Acquisition Committee priorities

Chris Davis, 6 Partridge Berry Lane, of temporary Land Acquisition Committee, reported that the Committee has reviewed the Town’s Land Acquisition policy and local plans (i.e., Master Plan, Open Space Plan, Recreation Plan, CPC criteria for land acquisition). The Committee defined criteria for checklist/scorecard for the Town’s consideration when determining if it should acquire land that becomes available relative to priority list. The recommendation is that the criteria be scored 1 (low) to 5 (high) on the scorecard.

The criteria was divided into two categories for prioritization: initial evaluation of any property regardless of whether it is on the market and available for acquisition, and second criteria was defined related to when a decision is being made on a property.

The Committee is proposing the following general criteria: open space natural or scenic conservation value, wildlife habitat value, water supply potential and watershed protection, suitability for active recreation and playing fields, suitability for passive recreation such as trails, suitability for agriculture or forestry use, suitability for affordable housing, suitability for municipal buildings, proximity to conservation land, proximity to downtown transportation, and likelihood or threat of development.

Additional criteria to be applied at the time of potential acquisition decision: suitability for municipal use, consistency of needs of the Town based on current planning documents, feasibility of acquisition (i.e., cost, funding sources such as state money, owner cooperation or not).
This criteria has not been applied to any properties as yet whether chapter land or not in conservation restriction. Discussion was on how the land use boards and CPC as well as Conservation Commission would have interest in land acquisition and how CPA funds could possibly be used. Also noted was complexity associated with applying criteria to properties not currently up for sale. The Chapter land properties are more visible due to reduced taxes and Town’s right of first refusal when they are on the market. This may not apply to properties with conservation restrictions.

Committee member Anne Gero suggested there could be a watch list for important properties that do not have chapter status. Wilson expressed concern about discussion of properties not on the market for sale and sensitivity to property owners ensuring that conversations occur early on. Lombardo noted this occurred with the former Mac’s shoe Willow Street property. Davis acknowledged support Director of Planning and Inspections Patrick Reffett had given the Committee. Selectmen thanked the Committee for its work and noted that the checklist criteria would be given to land use boards, HCC and CPC relative to land acquisition policy.

- Municipal Aggregation – Accept Petition and Supporting Documents for Review

A BOS public hearing on the matter will be held on July 25.

Maddern read: Municipalities are authorized by Mass. General Law Chapter 164, Section 134A to aggregate electrical load of its residences and businesses. At a Town Meeting on April 2, 2016 the residents of Hamilton voted to authorize the Board of Selectmen to research, develop, and implement an aggregation program and enter into a contract with a competitive supplier of electricity. The objectives of the aggregation program are to a) lower the cost of electricity, b) gain lower term price stability, and c) offer more renewable energy options.

The Board of Selectmen has selected an aggregation consultant, Good Energy LP, to do the following: develop the aggregation program, formulate and implement public outreach and education program, guide the aggregation plan through a very strict and comprehensive review and approval process with the Department of Energy Resources (DOER), and the Department of Public Utilities (DPU), develop a Request for Proposals for a competitive electricity supplier, monitor and manage the aggregation program during the term of the competitive supplier contract, and develop and submit all required reports to the Board of Selectmen and DOER.
An important element of the process leading to the approval of the aggregation program of a municipality by the DPU is to allow for review of the municipal aggregation documents by its citizens. The municipal aggregation documents are available for review at our municipal offices and on our website.

In order to comply with the municipal obligation aggregation law, citizens will have the time period to submit written comments and an opportunity to offer oral comments at our public hearing. The two week period to submit written comments will be from June 29, 2016 to July 18, 2016. The public hearing to offer oral comments will be held at a meeting of the Board of Selectmen on July 25, 2016. This review by citizens must be completed before the municipal aggregation documents are submitted to DPU for the review and approval.

Madden entertained a motion for the Board to accept the petition and supporting documents for review. Hubbard so moved. Jenkins seconded the motion. MAPC solicits electrical contractors for the municipality and selects the vendor. Discussion was about need to educate the public on the Town sponsored program and benefit to residents is discount on some aspects of electrical bill (i.e., $30 savings on average monthly bill). A fee is associated with program (taken from savings) to pay for operator to manage. Research done on municipalities in such a program identified that nearly all residents participate. VOTE: Unanimous.

- Discuss process to review Town policies, obtain other boards/committees policies

Discussion was on consolidating copies of all Town policies for ready access by interested parties. Outreach will occur to Town employees and boards and committees by the Selectmen liaisons on the matter. Jenkins will create an Excel spreadsheet to aggregate information.

- Discuss draft Town Manager goals

Discussion ensued about draft goals associated with Financial/operational controls, Communication – website and public interaction, employee survey, provide updates, Policies -- HR, financials, help Town moderator create policy for citizens petitions, Continuing projects – Patton Homestead, Patton Park pool, cooperating with Wenham, cell tower/mobile service, municipal aggregation program, Land Use Master Plan – properties for affordable housing, New projects – Town Hall, customer service, work environment, facility access for meeting space, by-law updates.
Discussion addressed how the goals could include standard business practice but milestones should be defined so goals are measurable, ranked and prioritized. Wilson suggested the employee survey could be done in the first quarter and results aggregated to assess direction and needs. Selectmen will review the up-to-date goals document and provide comments to Maddern.

- Approve Committee appointments

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<th>Joint Recreation Committee</th>
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<tr>
<td>Reginald Megman</td>
<td>2 year term, July 1, 2016 to June 30, 2018</td>
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<td>Brad Tilley</td>
<td>3 year term, July 1, 2016 to June 30, 2019</td>
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<td>Peter Britton, Marc Johnson, Russ Tanzer</td>
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<td>Susan Wilfahrt</td>
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<td>Tom Hever, Stephen Walsh, Nancy Longval, Betty Gray, Martha Hale Farrell, Sherry Leonard</td>
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<td>Tom Goodwin</td>
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<td>Shawn Farrell</td>
<td>1 year term, July 1, 2016 to June 30, 2017</td>
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<td>Jay Butler</td>
<td>3 year term, July 1, 2016 to June 30, 2019</td>
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<td><strong>Historic District Commission</strong></td>
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<td>Jack Hauck</td>
<td>3 year term, July 1, 2016 to June 30, 2019</td>
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<td><strong>Zoning Board of Appeals</strong></td>
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<td><strong>Chebacco Woods Management Board</strong></td>
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<td>Jack Haas</td>
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<td>Ralph Smith</td>
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<td><strong>Hamilton Foundation</strong></td>
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<tr>
<td>Heather Ford, Maureen Hickey, John McWane, and Jane Wetson, coordinator</td>
<td>1 year terms, July 1, 2016 to June 30, 2017</td>
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Maddern entertained a motion to appoint these individuals to boards and committees. Hubbard so moved. Wilson seconded the motion. Discussion ensued about notifying appointed people via a written packet regarding getting sworn in at the Town clerk’s office and to provide guidelines about responsibilities. VOTE: Unanimous.

**New Business**

- Consideration of topics for future Selectmen’s meetings

Future topics include working on goals, citizens’ petition policy, HR policy, financial policy, budget (i.e., level spend and level services), year-end close, non-essential services (i.e., Patton Homestead), HDC, alternative to recreation park program, list of policies from departments, BOS calendar associated with goals.

The next meetings are STM on July 5 and BOS meeting on July 11.

Maddern entertained a meeting to adjourn at 9:39 p.m. Wilson so moved. Hubbard seconded the motion. VOTE: Unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: [Signature]
Clerk
TOWN OF HAMILTON
BOARD OF SELECTMEN
JULY 25, 2016

The Board of Selectmen met at Hamilton Town Hall at 7:00 p.m. on Monday, July 25, 2016 with Vice Chair Bill Wilson, Jeff Hubbard, Allison Jenkins present. Town Manager Michael Lombardo, Director of Planning and Inspections Patrick Reffett, Town Moderator Jennifer Scuteri also present.

Call to order

Bill Wilson called the meeting to order at 7:03 p.m.

Public Comment

None.

Chairman/Selectmen reports

Jeff Hubbard described productive meeting that he had with HDC President Brian Stein and merchants’ group leader Don Robinson about downtown improvements. Also that the FinCom is focusing on Town Accountant/Finance Director hire as well as Town audit that has been delayed. In addition, Seth Moulton will be at the Hamilton American Legion on Sunday, July 31. The Legion will have a sunset cruise on Saturday, August 13. Allison Jenkins had a quiet week and did not report.

Bill Wilson noted that there is no update from HWRSD. He reported on the Affordable Housing Trust meeting where review was done on Town owned sites to identify any potential sites for affordable housing. There are some downtown locations near public transportation honing in near the public safety building. More due diligence will occur on conceptual discussions. Also discussed by AHT was potential large properties in Town. The Zoning Board of Appeals continued its July meeting to August. The Board of Health needs an additional member. He acknowledged the Safe Kids program that rewards kids using crosswalks, using crossing signals and wearing bicycle helmets.

Wilson provided an update for Shawn Farrell where the Planning Board made a favorable recommendation to abbreviated site plan review for Little League dug outs and bleachers (this will be reviewed by ZBA as well). The Planning Board discussed an ANR for 173 and 175 Woodland Meade for land trade relative to land survey. In addition, Harborlight Community Partners is waiting for feedback from the Town for
next steps on Longmeadow Way. There is potential to move forward with Phase 1 which consists of 28 units on one parcel. The Planning Board is on draft 10 of zoning by-law rewrite which consultant predicts could be completed in four weeks (there is a $10,000 reserve to complete rewrite). The Conservation Commission addressed 1 Surrey Lane enforcement order. Deadlines for CPA project applications are: August 3, 2016 to submit project eligibility application for STM, August 11, 2016 CPC will review applications, September 2, 2016 to submit funding applications for STM, and CPC will review on September 22, 2016.

Discussion was on 18 month vacancy on Board of Health and that board’s responsibilities such as review and set policies (i.e., banning single film plastic bags in Hamilton’s retail/food establishments), mosquito spraying, public health issues and concerns, and keeping of animals by-law.

Town Manager’s report

Town Manager Michael Lombardo reported that absentee ballots are now available at the Town Clerk’s office for fall election. Construction of the Bridge Street culvert has begun and will run through September, traffic is reduced to one lane so expect delays throughout the summer. The plaster and tiling has been completed at the Patton Park pool and it was filled with water (150,000 gallons was purchased and trucked in) on Friday. One more inspection is needed on septic system field and plumbing will be completed. The two buildings are nearly done. The concrete needs to be poured on the front walk at drop off area. Landscaping and fencing remains to be done. An open house will occur and depending on staffing consideration will be given to keeping the pool open later than Labor Day.

The Town is in process of changing its health care plan on September 1, 2016. A meeting occurred with Employee Committee on insurance and an MOU was reached on mitigation fund (25% of first year savings are given back to employees – 1.2 months of a premium holiday).

The new assistant to the Town manager Anabella Batista started working for the Town this week. The Town Accountant/Finance Director recruitment closed last Friday after three weeks. The Town received 11 responses and Lombardo is reviewing resumes to determine candidates to interview.

A solar RFQ will be on the central register this week. Also mentioned was the Town does not have a contractual agreement with Brick Ends Farm regarding compost. The
Farm has been making 150 cubic yards of compost available to Hamilton and Wenham. The waste hauler Hiltz is cancelling its contract with the Town as of end of September 2016 and it was supposed to run through June 30, 2017. Legal review is being done. A scope of work and service is being done to solicit quotes from other trash hauling vendors along with Wenham. However, Wenham has weekly solid waste pick-up and Hamilton has bi-monthly solid waste pick-up. The Town is going to pay Brick Ends Farm directly for compost versus Hiltz.

**Patrick Reffett update on meeting with DHCD**

Director of Planning and Inspections Patrick Reffett reported on meeting that he attended with BOS Chair Scott Maddern, State Representative Brad Hill and other state officials affiliated with Department of Housing and Community Development. The discussion was on affordable housing in Hamilton and active pursuit of affordable housing in Town in a metered fashion targeting safe harbor numbers outlined in Housing Production plan (14 affordable units created a year).

The state officials were advised that Hamilton is reviewing Town owned properties and individual properties based on what they can accommodate in affordable housing. Also, that Harborlight Community Partners is pursuing a project in Town. In addition, that the Town is particularly interested in the non-profit working with Hamilton on senior housing since many residents are in demographic, and residents with larger properties that they can no longer maintain would like to continue to live in Town.

The DHCD typically likes communities to support family housing but is willing to work with Hamilton. Also, Hamilton is interested in a Host Community partnership agreement with Harborlight that would create a metered level of affordable housing rather than 100 units at a time.

To reach the 10% state quota for affordable housing in Town, Hamilton would need 284 units which would take a number of years to create. DHCD wants to help the Town but there is risk with affordable housing projects particularly those pursing public funding. The goal is to create senior and family housing. DHCD is willing to visit Hamilton in the fall to compare notes.

Discussion addressed how the Town could get some safe harbor credit if it had more than the 14 units of affordable housing created per year (i.e., 28). The DHCD’s goal is to create worker housing in the Commonwealth so families don’t have to move to the mid-west or southeast. The state organization wants communities to create housing that
allows ordinary worker level income residents to stay in the Commonwealth. Reffett noted demographic of families on the North Shore that are strapped financially and are at lower income/poverty level.

He referred to the Town’s Master Plan and North Shore Housing Consortium and dire need on the North Shore for family housing. Reffett reiterated goal to help seniors in Hamilton. Also mentioned was how HUD sets median income level based on census data and individual communities address the numbers.

Hubbard opined that the community developments being discussed do not fulfill Hamilton’s community needs. He noted the lottery used for housing selection and the small number of Hamilton’s seniors that would live in the units versus out of Town people given economic parameters. Reffett reported that income levels in Hamilton are based on what the Town’s Housing Production plan illustrated as well as the updates from MAPC and All Boards meeting in May. There are residents in Town that could benefit from the proposed housing but there are state requirements. The local preference policy is 70%. Hubbard emphasized that the state’s senior housing needs will be met not Hamilton residents’ needs particularly those interested in downsizing based on income requirements.

In response to Hubbard who asked about if affordable units already created in Town would get Hamilton to a safe harbor position, Reffett said that the metered approach being pursued in a host community agreement is the creation of 14 to 15 units per year. This would be the preferable approach based on requirement number of 5% of overall 10% that allows a modest level of growth and allows the Town to protect itself with safe harbor provision so 150 unit project won’t come to Hamilton. Reffett acknowledged that Hamilton is very sensitive to any level of growth as compared to other communities that take in 14 units per week. However, there is no defense or elimination of subsidized housing requirement imposed on 351 cities and towns in the state.

Jenkins expressed interest in how the Town could correct its demographics and had spoken to HUD about removing seasonal units from the demographics which would move Hamilton further toward safe harbor percentage. Notably residents at Gordon Conwell Theological Seminary and Asbury Grove where there are not year round residents. GCTS is not in session in the summer but census responses from seasonal households skews Hamilton’s numbers.
Reffett reported that DHCD was positive about the friendly interaction between Town and Harborlight Community Partners relative to Longmeadow Way project and project eligibility letter.

Bob Curry, Bay Road, inquired about host community partnership agreement and status with HCP. Reffett has asked HCP what it would like to see in a working agreement so the Town can respond to what it would like to see in a working agreement. For example, the developer would provide for metered level of affordable units over time to reach safe harbor number so the Town can catch up with affordable housing but not all at once (i.e., 150 units). A coordinated agreement to advance development of units.

In response to Hubbard, Reffett said he had not seen a metered approach used where money would be required from the community. He added that the developer is in the business of developing while the Town is not in the business of giving money. Jenkins opined that if the two entities negotiate together hopefully they would work better together. Reffett concurred and noted added benefit with DHCD where community is creating positive success toward the target number then larger affordable housing developers would not have a favorable PEL submitted and accepted by the state. It was noted that the use of Town property could be an advantage for Hamilton.

**Consent Agenda**

Wilson read the following items:

- Approve minutes of June 27, regular session meeting
- Attached roster of constables and poll workers

Hubbard moved to approve the consent agenda. Jenkins seconded the motion. VOTE: Unanimous.

**Agenda**

- Municipal Aggregation – Public Hearing

At spring Town Meeting voters authorized BOS to research, develop and implement an aggregation program and enter into contract with a competitive supplier of electricity. The objective of the program is to lower the cost of electricity, gain lower price stability, and offer more renewable energy options.
Wilson entertained a motion to open the public hearing. Hubbard so moved. Jenkins seconded the motion. VOTE: Unanimous.

The public comment period was open for longer than the required 14 days and no comments have been received. Information on the aggregation program was placed at the Town Hall, Senior Center and HW Library for review. Online information was put on the Town’s website and publicized through Hamilton’s social media.

John O’Rourke from Good Energy described how the initial promotion through MAPC is for a special aggregation model which mirrors the 2015 model for City of Melrose and contains 5% additional green energy. A model pioneered with Mass. Energy Consumer Alliance has an additional 5% green energy at an affordable rate. MAPC held a competitive process for towns in its service area where it selected Good Energy. The program lowers electricity prices for residents and encourages development and financing of renewable energy projects in Mass. so it has an economic and environmental impact. In the fall there will be an aggregation of 150,000 households. There is an aggregation currently occurring in Plymouth and Bristol counties.

In the Northeast Load Zone in the next couple of years the capacity charges are going to go up substantially. The aggregation could reduce the increase and stabilize rates (especially important for residents on fixed incomes). It would be advantageous for Hamilton to participate in the aggregation with the other MAPC communities since the more households the better chance of getting a better price for electricity. There is a standard product (5% green). Residents can either go with the standard product with no 5% or elect for 100% green energy. Residents can opt out of the program if they so choose.

The process from here on is for the Town to vote to submit plan to the Dept. of Energy Resources and Dept. of Public Utilities who review the plan. Once the plan is approved it goes out to competitive bid and the Town decides whether or not to accept the bid. If the bid is accepted all residents and businesses in Hamilton on basic service of National Grid go through a 30-day opt out period. Residents will receive a letter and decide within 30 days whether or not they want to be in the program. A reply card will be included in the mailing which has to be sent in if a resident decides to opt out of the program.

For individuals who are already participating in energy programs aside from the utility, these people are not contacted since they have decided to go with a competitive supplier. Once they are out of their contract and want to participate in the aggregation
they can contact Good Energy. National Grid customers would be contacted. Each municipality has autonomy regarding aggregation plans. Discussion was on how National Grid and Eversource do not make money on electricity supply, they only make money on distribution, transmission and maintenance of the infrastructure. Good Energy’s fee comes from the supplier. The average bill is expected to go down by 10% over the year. The billing is from National Grid, the only change will be supplier name.

Wilson entertained a motion to accept the petition as written (which will be certified by the Town Clerk). Hubbard so moved. Jenkins seconded the motion. VOTE: Unanimous.

It was noted that Good Energy has a website, videos, FAQs and a marketing plan that will be used to educate residents about the aggregation program.

- Citizen Petition Guidelines – discuss final draft and consider adoption

Discussion ensued about how the content is comprehensive so a visual flow chart and forms would be added to streamline understanding of the process.

Wilson entertained a motion to adopt the guidelines as written with the understanding that the Town Moderator and Selectman Jenkins will follow-up and amend or add flow chart and forms. Hubbard so moved. Jenkins seconded the motion. VOTE: Unanimous.

- Animal Control By-law

Lombardo reported on a formal complaint from a resident regarding noise from a neighbor’s rooster. This was referred to the Board of Health for discussion. Lombardo noted that he has received a few complaints about roosters in the last nine months. This type of complaint is not covered under the noise by-law but would fit under the Animal Control by-law. Two citizens have considered a petition and they would work amicably with the BOS. A change could occur in preparation for fall Town Meeting. A citizen letter received is asking for consideration to amend the animal control by-law. This could include banning roosters and tom turkeys outright which some towns have done, and other municipalities specify audible noise within a certain number feet of a property line.

Discussion was on how there is no practical need for a rooster and some are kept as pets. Hubbard opined about noises causing uncomfortable situations between neighbors (i.e., incessant dog barking, loud playing of music). Lombardo noted how barking dogs are covered under the Animal Control by-law but it is limited. The noise
by-law excludes animal noises. Also mentioned was that roosters are noisy all day long. Jenkins stated that she is interested in Lombardo coming back with more information about a Town Meeting warrant article addressing whether or not there should be a ban on roosters in Town. She has received two calls about rooster nuisance, and noted that more people in Town are keeping chickens. Lombardo stated that rooster crowing is difficult to enforce by the police since it is intermittent versus an incessantly barking dog. Lombardo has also received a complaint from a neighbor about an abandoned house.

- Town Manager Goals – ongoing discussion of draft goals

Discussion was on how Lombardo will respond in writing regarding Board member comments on goals received from BOS. He added that goals are best when there are dates (quarterly) associated with them. However, there are external factors that are not within his control that can impact timing. Wilson will consolidate Board feedback and email to the manager. The review process was agreed to as once a year. Lombardo agreed that the review document format could be refined to apply to the Town. Wilson concurred that it could be more constructive. Hubbard concurred with Jenkins comments and noted that he had printed out the job description. Lombardo will follow-up with Board members after receiving consolidated document from Wilson.

Jenkins inquired about if IT support person Andy Wood could be asked to opine on how the BOS could electronically collaborate on Board documents (i.e., GoogleDocs). Lombardo will review how Board comments can be consolidated electronically (i.e., Dropbox) while remaining in compliance with Open Meeting Law.

**New Business**

- Consideration of topics for future Selectmen’s meetings

Future topics include FinCom and letter to the HWRSD, filling Town Accountant/Finance Director position, and keeping the Town audit on track. Russ Tanzer, 100 Ortins Road, gave the Board preliminary drawings for the COA property and public safety building site for affordable housing in Town. Also, any warrant items for fall Town Meeting (i.e., Town Hall renovation).

In addition, residents will be notified about how the composting program is evolving. A discussion should occur on the Town’s waste hauling program since Hamilton is
looking for another vendor. Bricks End Farm employee spoke to how each resident is entitled to a bag full of compost (1 cubic foot) as part of the program.

Another topic is the cellular telephone tower project and the Town should be receiving documents from vendor soon. No complaints have been received so far about traffic associated with Bridge Street culvert project.

Wilson entertained a motion to adjourn at 8:33 p.m. Hubbard so moved. Jenkins seconded the motion. VOTE: Unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: _______________________________

                     Clerk
August 5, 2016

I, Andrea Carlson, Hamilton Town Clerk, hereby certify that:

(a) The Hamilton Board of Selectmen at their regularly scheduled meeting of Monday, July 25, 2016, opened a Public Hearing to receive public comments on the proposed municipal aggregation plan petition; and that

(b) The Hamilton Board of Selectmen reviewed, discussed, and vote unanimously to accept the petition as written and, through its agent, Good Energy, L.P. submit the petition to the appropriate agencies in order to establish the municipal aggregation program.

[Signature]
Andrea Carlson, Hamilton Town Clerk
ATTACHMENT 2

COMMUNITY ELECTRICITY AGGREGATION

MUNICIPAL AGGREGATION PLAN

Prepared by

GOOD ENERGY, L.P.
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Exhibits
Introduction

The Town of Hamilton ("Municipality") has developed the Community Electricity Aggregation Program (the “Program”) with the goal of bringing the benefits of low cost power, renewable energy, and electricity choice to its residents and businesses. The Program, as described in this aggregation plan (the “Plan”), is part of the efforts of the Municipality to promote environmental sustainability and economic growth.

Before being implemented, the Plan must be reviewed and approved by the Massachusetts Department of Public Utilities (the “Department”). The Department will ensure that the Program satisfies all of the statutory requirements, including that the Plan provides universal access, a reliable power supply and equitable treatment for all customer classes. This Plan was developed to demonstrate that the Program of the Municipality satisfies all of the requirements necessary for the Department’s approval.

I. Key Features

The key features of the Program will include:

Price protection: The Municipality will secure its power supply by requesting competitive bids from the largest and most experienced power suppliers serving the region. This competition will be designed to result in the best possible price. The Municipality will only launch the aggregation when it obtains a bid that meets the criteria set by the municipal officials. It is also the objective of the Municipality to support the development of additional green resources through the purchase of a higher level of Renewable Energy Certificates ("RECs"). In requesting bids to serve its customer load, the Municipality may act individually or as part of a Buying Group with other municipalities.

Consumer protection: The Program of the Municipality will include the strongest consumer protections, including the ability for any customer to leave the program at any time with no charge. There will be no hidden charges of any kind.

Product options: The Municipality and its residents recognize the importance of developing a sustainable energy environment, reducing greenhouse gas emissions and supporting the development of renewable energy generating resources that will provide additionality (i.e. adding new renewable generation to the ISO-NE grid). It is the objective of municipal officials to promote sustainable energy through the purchase of RECs while at the same time providing energy at affordable levels to the residents of the Municipality.
Standard Product: Hamilton intends to offer the Hamilton Local Green product as its standard product. The Hamilton Local Green product is expected to include 5% green energy above the Renewable Portfolio Standard (“RPS”) required by the Commonwealth, with the exact amount yet to be determined. This product is intended to include as many RECs produced by renewable energy generating resources located in the Commonwealth as possible. The exact percentage of green energy to be included in Hamilton Local Green will be determined after the receipt of bids from competitive suppliers. Including additional green energy in the standard product enables customers to have a meaningful impact on the reduction of greenhouse gas emissions through the support of local renewable energy sources.

Optional Products: Hamilton intends to offer two optional products that provide customers with a wide range of possible choices for their electricity needs:

**Hamilton Basic:** Some customers may feel that the amount of green energy required by the RPS in the Commonwealth includes a sufficient amount of RECs to fulfill their renewable energy objectives. This product offers the same amount of green energy offered in the Basic Service of the Local Distribution Company as required by law.

**Hamilton Premium 100% Local Green:** For customers that want more green electricity generated from renewable energy resources than is offered by Hamilton Local Green, this product offers up to a 100% green energy option. The exact amount of green energy to be included with this product will be determined at a later date and will be the same for all customers choosing this option. This enables customers who chose this option to have a more meaningful impact on the reduction of greenhouse gas emissions through the support of local renewable energy sources.

Any charge for the additional green energy would be included in the rate submitted to the Local Distribution Company or be purchased separately as RECs from a third party and billed separately by the third party to the Local Distribution Company.

Coordination with energy efficiency programs: Energy efficiency programs help residents reduce their energy consumption. The aggregation program will coordinate with energy efficiency programs administered by the Local Distribution Company to help more residents reduce their energy use and cost. This plan does not include those services outlined in G.L. Chapter 164, Section 134(b).
Renewable energy: The Municipality may seek to purchase a portion of the RECs from renewable energy generators and include these RECs in a green product. If RECs are obtained through the Competitive Supplier, any charge for these RECs would be included in the same rate submitted to the Local Distribution Company.

II. Statutory Requirements

The municipal aggregation statute, G.L. Chapter 164, Section 134, sets out the requirements that a plan must meet in order to be approved by the Department. Those requirements include procedural requirements, specified plan elements and substantive requirements. The Plan of the Municipality satisfies all of these requirements, as discussed below.

1. Local Approval

The municipal aggregation statute requires that the Municipality obtain approval from the local governing authorities before initiating the development of the plan. The Municipality satisfied the local approval requirement when the Town Meeting voted to initiate the process of municipal aggregation. Documents authorizing the aggregation, including certifications of votes taken, are contained in the Historical Overview.

2. Consultation with the Department of Energy Resources and Other Parties

The aggregation statute also requires that the Municipality consult with the Department of Energy Resources (“DOER”) in developing the plan. The Municipality submitted a draft of the Plan to DOER and municipal officials and/or their Aggregation Consultant met with DOER to discuss that draft. DOER provided many helpful comments on the draft and the Municipality incorporated the DOER’s input into the final version of the Plan.

The Municipality has also provided an opportunity for input from the Local Distribution Company. The Aggregation Consultant provided the Local Distribution Company with a draft model plan that reflects prior input from the Local Distribution Companies and will continue to provide an opportunity for further comment from the Local Distribution Company on the Plan.

The Municipality has made the Plan available for review by its citizens, including discussing the Plan at one or more public meetings, as noted in the Historical Overview (Attachment 1).

III. Elements of the Plan
Municipal Aggregation Plan

General Law c. 164, section 134 requires that an aggregation plan contain the following elements:

- Organizational structure
- Operations
- Funding
- Details on rate setting and other costs to participants
- The method of entering and terminating agreements with other entities
- The rights and responsibilities of program participants
- The procedure for termination of the program

The incorporation of each of these elements in the Plan is discussed below.

1. Organizational Structure

The organizational structure of Program will be as follows:

Board of Selectmen and Town Manager: The Plan will be approved by the Board of Selectmen, the elected representatives of the citizens of the Municipality, and overseen by the Board of Selectmen, Town Manager or other designees of the Board of Selectmen. The designee(s) of the Board of Selectmen will be responsible for making decisions and overseeing the administration of the Program with the assistance of the Aggregation Consultant. Prior to the receipt of bids from Competitive Suppliers, the designee(s) of the Board of Selectmen shall be specifically authorized to enter into an Electric Service Agreement (“ESA”) under parameters specified by the Board of Selectmen.

Aggregation Consultant: The Aggregation Consultant will manage certain aggregation activities under the direction of the Board of Selectmen, Town Manager or other designee of the Board of Selectmen. Their responsibilities will include managing the supply procurement, developing and implementing the public education plan, interacting with the Local Distribution Company and monitoring the supply contract. Through a competitive procurement process, as outlined in the Historical Overview, the Municipality has selected Good Energy, L.P. to provide these services.

Competitive Supplier: The Competitive Supplier will provide power for the aggregation, provide customer support including staffing an 800 number for customer questions, and fulfill other responsibilities as detailed in the ESA. The Competitive Supplier shall be required to enter into an individual ESA with the Municipality under terms deemed reasonable and appropriate for its constituents by the Board of Selectmen.
Buying Group: The Municipality may elect to join with other municipal aggregators in combining its load for purposes of soliciting bids from Competitive Suppliers. The purpose of the Buying Group is to allow municipal aggregators to capture the benefits of collective purchasing power while retaining full municipal autonomy. The Municipality shall be represented by the designee(s) of the Board of Selectmen on the executive committee of the Buying Group. The Municipality, through its designee as specifically authorized by the Board of Selectmen, shall select a Competitive Supplier based on the needs of the Municipality and shall not be required to select the same terms or Competitive Supplier as other members of the Buying Group.

2. Operations

Following approval of the Plan by the Department, the key operational steps will be:

a. Issue an RFP for power supply and select a competitive supplier
b. Implement a public information program, including a 30-day opt-out notice
c. Enroll customers and provide service, including quarterly notifications

The implementation of an aggregation requires extensive interaction between the Municipality, the Competitive Supplier, and the Local Distribution Company.

a. Issue an RFP for power supply and select a competitive supplier

i. Power supply

After the Department approves the Plan, the next step is to procure a contract for power supply.

The Municipality will solicit bids from leading competitive suppliers, including those currently supplying aggregations in Massachusetts and other states. In seeking bids from competitive suppliers, the Municipality may solicit bids for its load individually or as part of a Buying Group with other municipal aggregators. The RFP will require that the supplier satisfy key threshold criteria, including:

- Licensed by the Department
- Strong financial background
- Experience serving the Massachusetts competitive market or municipal aggregations in other states
- Demonstrated ability, supported by references, to provide strong customer service
Municipal Aggregation Plan

In addition, suppliers will be required to agree to the substantive terms and conditions of the ESA, including, for example, the requirement to:

- Provide all-requirements service at a fixed price
- Allow customers to exit the program at any time with no charge
- Agree to specified customer service standards
- Comply with all requirements of the Department and the Local Distribution Company

The Municipality will solicit price bids from suppliers that meet the threshold criteria and agree to the terms and conditions of the ESA. The Municipality will request bids for a variety of term lengths (e.g. 12, 24, 36 or 48 months) and for power from different sources. Prior to delivery of the bids, the Board of Selectmen shall provide authorization to its designee(s) to select a bid and enter into an ESA based upon parameters the Board of Selectmen deem appropriate for its constituents. In consultation with its Aggregation Consultant, the designee(s) of the Municipality will evaluate the bid results including price, term and source. Whether the Municipality conducts an individual solicitation or participates in a solicitation with a Buying Group, at the conclusion of the bidding process it will select a price, term and supplier appropriate for its constituents. Participation in the Buying Group shall not require the Municipality to select the same price, terms or supplier as other members of the Buying Group. If none of the bids is satisfactory, the Municipality will reject all bids and repeat the solicitation for bids as often as needed until market conditions yield a price that is acceptable. The Municipality will only accept a bid that enables it to launch the aggregation with a price, terms and characteristics that meet the criteria set by their municipal officials.

ii. RECs for a green product

In addition to soliciting bids for power supply that meet the required Massachusetts RPS obligation, the Municipality intends to solicit bids for a supply of RECs for its green products. It is the goal of the Municipality to achieve additionality in its product offerings, thus contributing greater renewable resources to the ISO-NE grid and reducing GHG emissions. The Board of Selectmen, or their designee, will determine the appropriate level of green products to be included with the standard product and the optional products based upon their assessment of market conditions and what would be in the best interest of consumers at the time of the power supply solicitation. All RECs, above those required by the RPS, are expected to be Mass Class I eligible RECs. The Municipality may seek RECs from a variety of renewable sources, and will choose the best combination of environmental benefit and price.

The Municipality will require bidders to identify the technology, vintage, and location
of the renewable generators that are the sources of the RECs. It will also require that the RECs be created and recorded in the New England Power Pool Generation Information System or be certified by a third party. The Municipality may provide customers with renewable generation source information through a variety of vehicles including the program web site, content disclosure labels and the opt-out letter.

b. Implement public information program including 30-day opt-out notice

Once a winning supplier is selected, the Municipality will implement a public education program.

The delivery of a comprehensive and professional public education plan and associated materials are crucial to ensuring understanding of, acceptance of and participation in the aggregation. The Municipality has already begun to build enthusiasm for and understanding of the aggregation through community-wide events and presentations. As a result, the Municipality anticipates a high level of awareness about the aggregation by the time the supply contract is signed.

At the time of launch, the Municipality will build on this existing public awareness. The Municipality will use a variety of media to communicate the objectives of the plan, the primary terms and conditions of the contract and the right to opt out at any time.

The public education plan will include both broad-based efforts and a 30-day opt-out notice to be mailed to every customer on basic service. This information will be made available in multiple languages where appropriate.

i. Broad-based education efforts

The broad-based efforts will take advantage of traditional media and the Web to ensure as many people as possible learn about the aggregation. Planned elements include:

- An announcement introducing the program and the competitive supplier, which will be sent to media contacts at local newspapers and other outlets identified as valuable by municipal officials.
- Dedicated informational Web pages that explain the aggregation plan, community benefits, the opt-out process and other helpful information. This site will be available during the initial educational outreach and also on an ongoing basis so that customers can find information about the program for its duration.
- A community-wide presentation at a public meeting, open to all residents, as
well as targeted presentations to vulnerable populations such as the senior community

- An inclusion of an announcement about the aggregation on the Municipality website
- A toll-free customer information and support hotline
- A presentation on the local cable access network.
- An informational FAQ for the employees of the Municipality to ensure they can confidently answer any questions.
- Informational documents that mirror the aggregation web page content and can be used as handouts during the community presentations. These materials will also be made available through the web site as down-loadable files and in the municipal offices and other public buildings.

The Municipality will develop a detailed timeline for these efforts, as the launch gets closer.

ii. 30-day opt-out notice

In addition to the broad-based education initiatives, a 30-day opt-out notice will be mailed to every customer on Basic Service with the Local Distribution Company. The notice will have the appearance of an official communication of the Municipality, and it will be sent in an envelope clearly marked as containing time-sensitive information related to the program. The notice will: (1) introduce and describe the program; (2) inform customers of their right to opt-out and that they will be automatically enrolled if they do not exercise that right; (3) explain how to opt-out; and (4) prominently state all program charges and compare the price and primary terms of Municipality's competitive supply to the price and terms of the current Basic Service offering provided by the Local Distribution Company. The notice will indicate that because of market changes and differing terms, the Program cannot guarantee savings compared to Basic Service over the full term of the Program. The opt-out procedure is attached to this Plan as Exhibit A.

The direct mailing will include an opt-out reply card and envelope. Customers will have 30 days from the date of the mailing to return the reply card if they wish to opt out of the program. The notice will be designed by Good Energy and the Municipality and printed and mailed by the competitive supplier, who will process the opt-out replies. The competitive supplier will provide a pre-stamped envelope for return of the opt-out reply card in order to protect customer privacy. A sample of a draft opt-out notice and reply card are attached to this Plan as Exhibit B.

c. Enroll customers and provide service including quarterly notifications
Municipal Aggregation Plan

After the completion of the 30-day opt-out period, the competitive supplier will enroll into the Program all customers on Basic Service with the Local Distribution Company who did not opt-out. All enrollments and other transactions between the competitive supplier and the Local Distribution Company will be conducted in compliance with the relevant provisions of Department regulations, Terms and Conditions for Competitive Suppliers, and the protocols of the Massachusetts Electronic Business Transactions Working Group.

Once customers are enrolled, the Program will provide all-requirements power supply service. The Program will also provide ongoing customer service, maintain the Program web site, and process new customer enrollments, ongoing opt-outs, opt-back-ins, and customer selections of optional products. Prior to the expiration of the initial ESA, the Municipality intends to solicit a new power supply agreement.

As part of its ongoing service, the Municipality will provide the quarterly disclosure information required by G.L. c. 164, § 1(F)(6) and 220 C.M.R. § 11.06. Like the other Massachusetts aggregations, the Municipality requests a waiver from the requirement that the disclosure label be mailed to every customer and seeks permission instead to provide the information through alternative means, including press releases, public service announcements on cable television, postings at municipal offices and postings on the program website. As the Department has found with other aggregations, this alternate information disclosure strategy will allow the Municipality to provide the required information to its customers as effectively as quarterly mailings.

Also as part of ongoing operations, the Municipality intends to coordinate the aggregation program with existing energy efficiency programs that have helped residents reduce their energy usage and cost. The Municipality will cooperate with the Local Distribution Company responsible for administering the energy efficiency programs. The specifics of this coordination will be developed as the aggregation program gets closer to launch. It is anticipated that at a minimum there would be cross participation whereby aggregation program customers would be encouraged to participate in energy efficiency programs and those customers who participate in energy efficiency programs would be encouraged to consider a green product offered by the aggregation program.

d. Annual report to DOER

On an annual basis, the Municipality will report to the Department and the DOER on the status of the aggregation program, including the number of customers enrolled and opting-out, kilowatt-hour usage, customer savings, participation in green products, and such other information as the Department or DOER may request.
3. Funding

All of the costs of the Program will be funded through the ESA.

The primary cost will be the charges of the competitive supplier for the power supply. These charges will be established through the competitive solicitation for a supplier.

The administrative costs of the Program will be funded through a per kilowatt-hour aggregation fee that will be paid by the competitive supplier to the Aggregation Consultant, as specified in the ESA. This aggregation fee will cover the services of the Aggregation Consultant, including developing the aggregation plan, managing the Department’s approval process, managing the supply procurement, developing and implementing the public education plan, providing customer support, interacting with the Local Distribution Company, monitoring the supply contract, and providing ongoing reports. This charge has been set at $0.001 per kilowatt-hour. Additionally, during the first year of the ESA, the competitive supplier will also pay a fee of $0.000025 to cover the Metropolitan Area Planning Councils’ cost of project development, administration and support.

4. Rate Setting and Other Costs to Participants

As described above, the power supply charges of the aggregation program will be set through a competitive bidding process and will include the aggregation fee. Prices, terms, and conditions may differ among customer classes, which classes will be the same as the Basic Service customer classes of the Local Distribution Company. The frequency of price changes will be determined through the competitive bid process. The Municipality expects to solicit bids for a number of different contract terms. Prices may change as specified in the winning bid and customers will be notified of price changes through media releases and postings on the aggregation web site.

The Program affects only the electricity supply charges of the customers. Delivery charges will be unchanged and will continue to be charged by the Local Distribution Company in accordance with tariffs approved by the Department.

Participants in the aggregation will receive one bill from the Local Distribution Company that includes both the power supply charge of the Competitive Supplier and the delivery charge of the Local Distribution Company.

5. Method of Entering and Terminating Agreements with Other Entities
Municipal Aggregation Plan

The process for entering, modifying, enforcing, and terminating all agreements associated with the Plan will comply with the municipal charter, federal and state law and regulations, and the provisions of the relevant agreement.

The Municipality plans to use the same process described in Section III (2) of this Plan to solicit bids and enter into any subsequent ESAs with the assistance of its then-current aggregation consultant. Customers will be notified of subsequent ESAs through press releases and public notices. The transfer of customers from the existing supplier to the new supplier will be coordinated with the LDC using established EDI protocols.

If the Municipality determines that it requires the services of an aggregation consultant after expiration of the existing agreement with Good Energy, it will evaluate opportunities to solicit an aggregation consultant individually or as part of a group of municipalities aggregating the electric load of their respective consumers. The Municipality will solicit proposals for, and evaluate, potential aggregation consultants using a competitive procurement process or alternative procedure which the Municipality determines to be in the best interest of its consumers and consistent with all applicable local, state and federal laws and regulations.

6. Rights and Responsibilities of Program Participants

All participants will have the right to opt-out of the Program at any time without charge. They may exercise this right by any of the following: 1) calling the 800 number of the Competitive Supplier; 2) contacting the Local Distribution Company and asking to be returned to Basic Service; or 3) enrolling with another competitive supplier.

All participants will have available to them the consumer protection provisions of Massachusetts’s law and regulations, including the right to question billing and service quality practices. Customers will be able to ask questions of and register complaints with the Municipality, the Aggregation Consultant, the Competitive Supplier, the Local Distribution Company and the Department. As appropriate, the Municipality and the Aggregation Consultant will direct customer complaints to the Competitive Supplier, the Local Distribution Company or the Department.

Participants will continue to be responsible for paying their bills and for providing access to metering and other equipment necessary to carry out utility operations.

7. Extensions or Termination of Program

Prior to the end of the term of the initial ESA, the Municipality will solicit bids for a
new supply agreement and plans to continue the program with the same or new competitive supplier.

Although the Municipality is not contemplating a termination date, the program could be terminated upon the termination or expiration of the ESA without any extension, renewal, or negotiation of a subsequent supply contract, or upon the decision of the Board of Selectmen or Town Manager to dissolve the program effective on the end date of any outstanding ESA. In the event of termination, customers would return to the Basic Service of the Local Distribution Company, unless they choose an alternative competitive supplier. The Municipality will notify customers of a planned termination of the program through media releases and postings on the aggregation web site.

The Municipality will notify the Local Distribution Company of the planned termination or extension of the Program. In particular, the Municipality will provide the Local Distribution Company notice: (1) 60 days prior to a planned termination of the program; (2) 90 days prior to the end of the anticipated term of the ESA; and (3) four business-days after the successful negotiation of a new electric service agreement. In the event of the termination of the Program, it is the responsibility and requirement of the Competitive Supplier to return the customers to Basic Service of the Local Distribution Company in accordance with the then applicable Electronic Data Interchange (“EDI”) rules and procedures.

IV. Substantive Requirements

The municipal aggregation statute also requires that the aggregation plan satisfy three substantive requirements:

- Universal access
- Reliability
- Equitable treatment of all customer classes

The Program of the Municipality will satisfy all three requirements, as outlined as follows:

1. Universal Access

The Plan provides for universal access by guaranteeing that all customer classes will be included in the Program under equitable terms.

All customers will have access to the Program. All existing customers on Basic Service with the Local Distribution Company will be automatically enrolled in the Program unless they choose to opt-out.
When new customers move into the Municipality, they will initially be enrolled in Basic Service with the Local Distribution Company. New customers will receive an opt-out notice and at the end of the 30 day opt-out period, they will be enrolled in the Program unless they elect to opt-out.

New residential and small commercial customers will be enrolled at the same price as the existing customers. All other commercial and industrial customers (medium to very large) joining the Program after program initiation will be enrolled at a price that reflects market prices at the time of enrollment.

All customers will have the right to opt-out of the Program at any time with no charge. Customers that opt-out will have the right to return to the Program at a price that reflects market prices at the time of their return.

2. Reliability
Reliability has both physical and financial components. The Program will address both through the ESA with the Competitive Supplier. From a physical perspective, the ESA commits the Competitive Supplier to provide all-requirements power supply and to use proper standards of management and operations. The Local Distribution Company will continue to remain responsible for delivery service, including the physical delivery of power to the consumer, maintenance of the delivery system, and restoration of power in the event of an outage. From a financial perspective, the ESA requires the Competitive Supplier to pay actual damages for any failure to provide supply at the contracted rate (i.e., to pay the difference between the contract rate and the utility supply rate). The ESA requires the Competitive Supplier to maintain insurance and the Request for Proposals for a Competitive Supplier will require that an investment-grade entity either execute or guarantee the ESA. Accordingly, the Program satisfies the reliability requirement of the statute.

3. Equitable Treatment of all Customer Classes
The municipal aggregation statute requires “equitable” treatment of all customer classes. The Department has determined that this does not mean that all customers must be treated “equally,” but rather that similarly-situated classes be treated “equitably.” In particular, the Department has allowed variations in pricing and terms and conditions among customer classes to account for the disparate characteristics of those classes.

The Program makes four distinctions among groupings of customers. First, the Program will distinguish among customer classes (residential, small business, medium and large business) by soliciting separate pricing for each of those classes. The Program will use the same customer classes the Local Distribution Company uses for the Basic Service pricing.

Second, the Program will distinguish between customers receiving the standard product and customers that affirmatively choose an optional product. Customers
selecting an optional product will be charged the price associated with that product. Third, the Program will distinguish between customers that join the program through an opt-out process and customers that join through an opt-in process. Customers that join though an opt-out process include the initial customers and new customers that move into the Municipality after the program start-date. All initial customers will receive the standard program pricing for their rate class. As described above under “Universal Access,” among new customers, the Program will distinguish between new residential and small commercial customers, who will receive the standard program pricing, and all other commercial and industrial customers, who will receive pricing based on market prices at the time the customer joins the Program.

Finally, customers that join by opting in include two types of customers: a) customers that did not become part of the Program initially because they were being served by a competitive supplier but then later join the Program; and b) customers re-joining the Program after having previously opted out. Those customers that were being served by a competitive supplier at program initiation but who later join the Program will be treated the same as new customers – residential and small commercial customers will receive the standard program pricing and all other commercial and industrial customers will pay a price based on the then-current market rates. All customers that join the Program after having previously opted out will be offered a price based on then-current market rates rather than the standard contract price. This distinction is designed to limit any incentive for frequent switching back and forth between the aggregation program and Basic Service of the Local Distribution Company.
V. Planned Schedule

<table>
<thead>
<tr>
<th>Day</th>
<th>Action or Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Issue RFP for Competitive Supplier</td>
</tr>
<tr>
<td>31</td>
<td>ESA executed between Municipality and Competitive Supplier</td>
</tr>
<tr>
<td>32</td>
<td>Competitive Supplier notifies Local Distribution Company to prepare eligible consumer data of the Municipality; broad-based educational campaign begins</td>
</tr>
<tr>
<td>33</td>
<td>Competitive Supplier begins EDI testing with Local Distribution Company.</td>
</tr>
<tr>
<td>44</td>
<td>Competitive Supplier receives eligible consumer data from Local Distribution Company.</td>
</tr>
<tr>
<td>48</td>
<td>Competitive Supplier sends “supplier enrolls customer” EDI for all participating consumers.</td>
</tr>
<tr>
<td>49</td>
<td>Competitive Supplier mails opt-out notice and pre-paid reply card to all eligible consumers</td>
</tr>
<tr>
<td>49</td>
<td>30-day opt-out period begins on date of postmark</td>
</tr>
<tr>
<td>51</td>
<td>Eligible consumers receive opt-out notice in the mail</td>
</tr>
<tr>
<td>51-81</td>
<td>Consumers wishing to opt-out return pre-paid reply card to Competitive Supplier.</td>
</tr>
<tr>
<td>63</td>
<td>Competitive Supplier completes EDI testing with Local Distribution Company.</td>
</tr>
<tr>
<td>82</td>
<td>Competitive Supplier removes all eligible consumers who opt out from the eligible list</td>
</tr>
<tr>
<td>83</td>
<td>Service begins as of each customer’s next meter read date</td>
</tr>
</tbody>
</table>

The planned schedule is presented for illustrative purposes. The final schedule will be established when the Municipality receives regulatory approval.

VI. Conclusion

The Community Electricity Aggregation Program meets all of the requirements of the municipal aggregation statute, including providing universal access, a reliable power supply and treating all customer classes equitably. The Municipality looks forward to the approval of this Plan by the Department so that they can launch the Program and pursue the benefits of low cost power, renewable energy, and electricity choice for its residents and businesses.
EXHIBITS

A. Customer Enrollment, Opt-Out and Opt-In Procedures

B. Sample Customer Notification Letter and Opt-Out Card
EXHIBIT A

Customer Enrollment, Opt-Out and Opt-In Procedures

The following protocols describe the procedures for customer enrollment, opt-out, and opt-in. The protocols are designed to be consistent with the Terms and Conditions for Competitive Suppliers of the Local Distribution Company. In the event of a conflict between these protocols and those Terms and Conditions, the Terms and Conditions shall govern.

1. Pre-Enrollment Opt-Out Notice, Pre-Enrollment Opt-Out Procedure, and Initial Enrollment

1.1. Opt-Out Notice and Reply Card

1.1.1. The Aggregation Consultant and the Municipality will design an Opt-Out Notice informing customers of the aggregation and their right to opt out and an Opt-Out Reply Card that customers may mail to exercise their right to opt out. The Competitive Supplier shall provide each customer with a pre-stamped Opt-Out Reply Envelope for return of the Opt-Out Reply Card.


1.2. Customer List

1.2.1. After approval by the Department of Public Utilities and execution of the Electric Service Agreement (ESA) with a Competitive Supplier, the Local Distribution Company will electronically transmit the name, address, and existing power supply option (i.e., Basic Service or competitive supply) of each eligible consumer to the Competitive Supplier, in accordance with the rules and regulations set forth by the Massachusetts Electronic Business Transactions (EBT) Working Group, to facilitate the notification and opt-out requirements of the program.

1.3. Opt-Out Mailing. Within five (5) business days of receiving the Customer List, the Competitive Supplier shall mail the Opt-Out Notice and Opt-Out Reply Card to all Basic Service customers in the City.


1.4.1. During the period of thirty (30) days from the date of the postmark of the Opt-Out Notice, customers may opt out of the aggregation by mailing the opt-out reply card to the Competitive Supplier.
1.4.2. After the initial thirty (30) day period customers may also opt out by calling the Competitive Supplier's customer service number or following one of the other opt-out procedures described in Section 3.1.

1.5. Customer Enrollment and Commencement of Generation Service

1.5.1. After the conclusion of the 30-day opt-out period, and providing the EDI testing is complete, the Competitive Supplier shall submit transactions to the Local Distribution Company to enroll all Basic Service customers in the Municipality that did not opt out, pursuant to Section 1.4.1 or 1.4.2.

1.5.2. Subject to the Terms and Conditions for Competitive Suppliers of the Local Distribution Company, supply service will commence as follows:

1.5.2.1. On the customer's next scheduled meter read, for customers with meter read dates at least two business days after the date of the enrollment transaction;

1.5.2.2. On the customer's subsequent scheduled meter read, for customers with meter read dates less that two business days after the date of the enrollment transaction;

1.6. Report to the Municipality. Within five (5) business days after submitting transactions to the Local Distribution Company to enroll all Basic Service customers, the Competitive Supplier shall provide the Municipality with the Customer List, with fields added for each customer indicating the date the Opt-Out Notice was mailed, whether the customer opted out, and if so the date, and whether an enrollment transaction for the customer was submitted to the Local Distribution Company, and if so the date.

1.7. Undeliverable Opt-Out Notices. If any Opt-Out Notices are returned as undeliverable, the Competitive Supplier shall make Commercially Reasonable Efforts to identify a correct mailing address and re-send the notice. If the second Opt-Out Notice is not returned, and if the customer does not opt out within thirty (30) days from the date of the postmark of the second mailing, the Competitive Supplier shall submit an enrollment transaction for the customer no less than five (5) business days after the conclusion of the 30-day opt-out period.

2. New Customers

2.1 New Customers are customers that become customers of the Local Distribution Company after the date of the initial opt-out notice, for example, customers that moved into the Municipality.

2.2 When a new eligible customer first moves into the Municipality, the eligible
customer will be enrolled initially in the Basic Service program of the Local Distribution Company. The new customer will be sent an Opt-Out Notice and Reply Card. After expiration of the 30-day opt-out period, the new customer will be enrolled in the Program, unless the customer elects to opt out of the Program as described in Section 2.5. However, if the customer is moving from another service address within the service area of the Local Distribution Company and had previously chosen an alternative supplier, then that supplier will be carried-forward to the customer's new service address. Enrollment will occur pursuant to the rules and procedures set forth in the EBT Working Group Report.

2.3 The Local Distribution Company will inform the Competitive Supplier of newly enrolled consumers by submitting Auto-Enroll New Customer 814-AE transactions.

2.4. The Competitive Supplier shall mail an Opt-Out Notice and Reply Card for all New Customers no less than thirty (30) days after receiving notice of such New Customers from the Local Distribution Company.

2.5. New Customers may opt-out of the program by returning the Reply Card or by using any of the opt-out methods described in Section 3.

3. Opt-Out After Initial Enrollment

3.1. Opt-Out Procedure. Subsequent to enrollment, a customer may elect to opt out of receiving generation service through the aggregation as follows:

3.1.1. By calling the Competitive Supplier's customer service number and requesting to opt out, in which case the Competitive Supplier shall submit a transaction to drop the customer to the Local Distribution Company within one (1) business day;

3.1.2. By calling the Local Distribution Company and requesting to be returned to Basic Service, in which case the Local Distribution Company shall submit a transaction to drop the supplier transaction; or

3.1.3. By enrolling with an unrelated competitive supplier, in which case the unrelated competitive supplier shall submit a transaction to enroll the customer to the Local Distribution Company.

3.2. Effective Date. The intent is that a customer that opts out will no longer receive generation service through the aggregation program as of:

3.2.1. the customer's next scheduled meter read, for customers with meter read dates at least two business days after the date of the drop or enrollment transaction;

3.2.2. the customer's subsequent scheduled meter read, for customers with meter
read dates less than two business days after the date of the drop or enrollment transaction.

4. Opt-In Procedure

4.1. Applicability

4.1.1. Customers not being served by the aggregation may opt in at any time.

4.1.2. The opt-in procedure applies to the following customers:

4.1.2.1. customers that were once enrolled in the aggregation and opted out; and

4.1.2.2. customers that were not previously enrolled in the aggregation because they opted out before being enrolled or were served by a competitive supplier at the inception of the program.

4.2. Prices

4.2.1. Prices for opt-in customers shall be at prevailing market rates at the time of the opt-in except that residential and small commercial customers who were served by a competitive supplier at the inception of the program, and have not previously opted out, shall receive the same prices as existing customers in the program. Unless this requirement is waived by the Municipality, the end date of any opt-in contract shall be coterminous with end date of the Standard Product.

4.2.2. The Competitive Supplier shall notify the Municipality of all prices offered to opt-in customers.


4.3.1. Customers may opt in to the aggregation by calling the Competitive Supplier's customer service number and requesting to opt in.

4.3.2. The Competitive Supplier shall fully disclose to the customer the price and all other terms and conditions of service. If the customer agrees to the price and terms and conditions, the Competitive Supplier shall submit a transaction to enroll the customer to the Local Distribution Company within five (5) business days.

5. Optional Products

5.1. Prior to enrollment, Customers may elect an Optional Product, if applicable, by calling the Competitive Supplier's customer service number. The Competitive
Supplier shall enroll customers making such an election in the Optional Product.

5.2 Customers enrolled in the program may elect an Optional Product, or a return to the Standard Product, by calling the Competitive Supplier's customer service number. Within five (5) business days after a customer makes such an election, the Competitive Supplier shall submit a transaction to change supplier data to the Local Distribution Company to make the change in the customer's rate option.
Dear Basic Service Customer,

The Town of Hamilton recently approved a Community Electricity Aggregation program authorizing our community to aggregate the electricity load of those residents and businesses that are on Basic Service with ______________. The goals of the program are to provide you with competitive choice, longer-term price stability and reduced electric rates. There are ___ other municipalities with community electricity aggregation programs that have elected to participate in a buying group with Hamilton to solicit bids for the sale of electricity from competitive suppliers.

After a competitive bid process, ______________ was selected as our Electricity Supplier for a contract with a term from your scheduled January _______ meter reading to your January _______ meter reading.

Under the contract, the rate per kWh for electric supply will be fixed for the next ________ months.

**PROGRAM DETAILS**

- As an eligible participant, your account will be automatically enrolled in the program unless you choose to opt-out.
- You may leave the program at any time without early termination fees.
- You will continue to receive one bill from your utility.
- You will continue to send payment to your utility.
- Your utility will continue to respond to emergencies and outages.
- Your reliability and quality of service will remain the same.

**EXHIBIT B**

<table>
<thead>
<tr>
<th>Rate Class</th>
<th>New Community Electricity Program (Supply Services Only)</th>
<th>Current Utility Basic Service (Supply Services Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>$0.00000/kWh</td>
<td>$0.00000/kWh</td>
</tr>
<tr>
<td>Commercial</td>
<td>$0.00000/kWh</td>
<td>$0.00000/kWh</td>
</tr>
<tr>
<td>Industrial</td>
<td>$0.00000/kWh</td>
<td>$0.00000/kWh SEMA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$0.00000/kWh NEMA</td>
</tr>
<tr>
<td>Duration</td>
<td>January _______ - January _______ (Rates apply to service beginning and ending on the days of the month that your meter is read in your service area.)</td>
<td>May _______ - October _______ Supplier X (Residential and Small Commercial rates change every 6 months. Large Commercial and Industrial rates change every 3 months.)</td>
</tr>
</tbody>
</table>

**Participation**

- If you want to participate in this program. → No action required.
- If you do NOT want to participate in this program. → Sign and date the enclosed opt-out reply card and return in the postage pre-paid envelope. Mail the opt-out reply card within 30 days of postmark on opt-out letter.
IF YOU HAVE BEEN MAILED THIS NOTIFICATION, you do not need to take any action in order to participate in the Program.

ALL BASIC SERVICE CUSTOMERS who have been mailed this notification will automatically be enrolled in the Program and start benefiting from the lower rate beginning on the day of the month that your meter read occurs. The new rate will be reflected on your subsequent month’s bill. This date varies by service area. Your meter reading date is shown on your bill.

BUDGET PLAN OR ELIGIBLE LOW-INCOME DELIVERY RATE CONSUMERS will continue to receive those benefits from their utility.

IF YOU ARE RECEIVING ELECTRICITY SUPPLY FROM A COMPETITIVE SUPPLIER AND BELIEVE YOU HAVE RECEIVED THIS OPT-OUT LETTER IN ERROR, you must sign the attached card and opt-out of this Program. This will ensure you continue to receive your electricity from that Competitive Supplier and prevent any possible early termination fees.

RENEWABLE ENERGY

- INCLUDED: “HAMILTON LOCAL GREEN” - FIVE (5) PERCENT LOCAL RENEWABLE ENERGY – No Action Required to Receive this Offer
  The program automatically includes five (5) percent local renewable energy, in addition to the State Renewable Energy Portfolio Standard (RPS), originating from qualified Massachusetts Class 1 renewable energy sources. The Hamilton Local Green offer is comprised of MA Class 1 Renewable Energy Certificates equal to five (5) percent of a consumer’s metered consumption. The price for this standard product is shown in the price comparison chart above (New Community Electricity Program).

- OPTION: “HAMILTON PREMIUM 100% LOCAL GREEN” - ONE HUNDRED (100) PERCENT LOCAL RENEWABLE ENERGY
  The program offers an elective one hundred (100) percent local renewable energy option. This 100% option includes renewable energy, in addition to the State Renewable Energy Portfolio Standard (RPS), originating from qualified Massachusetts Class 1 renewable energy sources. Call our Electricity Supplier at (xxx) xxx-xxxx to learn more. The Hamilton Premium 100% Local Green offer is comprised of MA Class 1 Renewable Energy Certificates equal to one hundred (100) percent of a consumer’s metered consumption. The price of this offer is $0.00000/kWh.

- OPTION: “HAMILTON BASIC” - NO ADDITIONAL LOCAL RENEWABLE ENERGY
  Program participants who do not want any local renewable energy (0%) in addition to the amount required by the State Renewable Energy Portfolio Standard (RPS) must opt-in by contacting the Electricity Supplier at (xxx) xxx-xxxx. The price of this offer is $0.00000/kWh.

IF YOU HAVE ALREADY CHOSEN A GREEN POWER SUPPLY OPTION ON YOUR OWN, you must opt-out of this Program. This will ensure you continue to receive your electricity from that Green Power Supply.

SOLAR ELECTRICITY CONSUMERS will not be impacted and will continue to receive their net metering credits while benefiting from the lower rate.

INSTRUCTIONS ON HOW TO OPT-OUT
If you do not wish to participate in the program, simply sign and return the enclosed card in the postage-paid envelope within thirty (30) days of the postmark on this opt-out letter.

ANY TIME AFTER ENROLLMENT, you can leave the program with no early termination fees. This will occur during the next available billing cycle, whereupon your account(s) will be returned to your utility’s Basic Service.

FOR MORE DETAILED INFORMATION regarding your community’s Program, visit MASSCEA.COM, or call toll-free at (844) MASSCEA (6272-7232).

THERE IS NO GUARANTEE OF FUTURE SAVINGS
The primary intent of the program is to provide price stability and savings over the duration of the ________-month term. However, your local utility’s Basic Service rates for electric supply for residential and small commercial customers change every six months and may drop below the program rate during any given six-month period.
Additional information about your utility’s Basic Service electricity rates may be found on the MASS.GOV website here:

http://www.mass.gov/eea/energy-utilities-clean-tech/electric-power/electric-market-info/basic-default-service/

Please refer to the Basic Service category to determine the best option for you.

_____________________________

Board of Selectmen/Town Manager
John and Mary Smith
1 Main Street
Hamilton, MA 01936

Do not discard! Time-sensitive notice regarding electricity rates!
CUSTOMER NOTIFICATION OPT-OUT POSTCARD

The Town of Hamilton Electricity Aggregation Program

Opt-Out Reply Card

John and Mary Smith
1 Main Street
Hamilton, MA 01936

X
Signature

Date

Opt-Out Instructions
If you do not want to participate:
1) Sign and date
2) Insert into postage-prepaid envelope
3) Mail envelope within 30 days of the postmark on the opt-out letter

The card must be signed by the customer of record whose name appears in the address on this card.
ATTACHMENT 3

COMMUNITY ELECTRICITY AGGREGATION

PUBLIC OUTREACH AND EDUCATION PLAN

Prepared by

GOOD ENERGY, L.P.
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Public Outreach and Education Plan

1. PURPOSE

As part of a municipal aggregation plan and in accordance with G.L. Chapter 164, Section 134(a) a public outreach and education plan is required to fully inform and educate potential consumers and participants in advance of automatic enrollment in the municipal aggregation. Consumers, including consumers with limited English language proficiency, must be informed that they would be automatically enrolled in the aggregation and that they would have the right to opt-out of the aggregation program without penalty.

The Public Outreach and Education Plan (Education Plan) component of the Community Electricity Aggregation Program (Program) has two parts. The general public outreach and education effort conducted by Good Energy will provide information to eligible consumers through electronic and print channels, public presentations and personal communications. The direct mail notification to eligible consumers will include a letter of explanation of the benefits and rights of participating in the aggregation and will contain information regarding consumer participation and rights. This letter will prominently state all charges and disclose the Basic Service rate, how to access it and that it is available to them without penalty.

In Town of Westford, D.P.U. 15-115, pp. 10-11 (2015), the Department found that the education component of the Town’s Plan, which informed customers of their right to opt out and provided other pertinent information about the Program through newspapers, public and cable television, public meetings, electronic communication, a toll-free customer service line, and a direct mail component including the opt-out notification, satisfied the statutory requirements of G.L. c. 164, section 134(a). The Public Outreach and Education Plan of the Municipality closely resembles the Education Plan of the Town of Westford.

The purpose of the Public Outreach and Education Plan is to raise awareness and provide eligible consumers with information concerning their opportunities, options and rights for participation in the aggregation.

The Public Outreach and Education Plan consists of two parts:

a) General Education: This will be conducted through electronic and print channels, public presentations and personal communications to inform eligible consumers about the aggregation.

b) Direct Mail Notification: This will be mailed out to eligible consumers will include a letter of explanation of the benefits and rights of participating in the aggregation and will contain information regarding consumer participation and rights.
This letter will be made available in other languages where appropriate and will prominently state all charges and disclose the current Basic Service rate, how to access it and that it is available to them without penalty.

The general education component will provide a wide-ranging public outreach for the direct mail notification, increasing public awareness of the mailing and its purpose and providing reinforcement of important information.

1.1 GENERAL EDUCATION

The general education will provide a description of the Program for eligible consumers. It will consist of a public relations effort, advertising outreach, public presentations and electronic information sources (i.e. toll-free telephone number, websites, etc.). The general education will provide specific information about the Program and maximize the impact of the direct mail notification which will create an environment of public awareness.

1.1.1 Press Conference

The initial launch of the Program will be a media event featuring representatives from the Municipality, its Competitive Supplier, and Good Energy. This event will be designed to create an understanding of the Program as a whole including consumer rights and benefits. Representatives from local and regional print and broadcast sources will be invited to attend.

A press kit will be assembled to introduce the Program. Materials may include:

a) news releases;
b) background information;
c) deregulation and choice information; and
d) frequently asked questions.

1.1.2 Media Outreach

Following the launch of the Program, media outreach will continue through local cable television shows, newspapers and Internet sources to provide greater public education and to describe the Program, the opt-out process and the toll-free telephone number. Outreach will include public service announcements (PSAs), scheduling interviews of Program spokespersons with local media outlets and securing a positive media presence.

A series of news releases will be distributed to achieve the aforementioned goals.
**Public Outreach and Education Plan**

Follow-up news releases will update the media on the status of the progress of the Program. A sample of available media outlets is contained in Exhibit A.

1.1.3 Notices and Public Postings

Notices in newspapers and in Municipal Offices describing the Program, the opt-out process and the toll-free telephone number will further reinforce the Program's details. Postings will be placed in public buildings (i.e. library, Senior Center, etc.) which will create the necessary repetition of messages required to motivate consumer action and build awareness and understanding.

1.1.4 Customer Service Center

Good Energy will maintain a toll-free telephone number to address eligible consumer's questions regarding the Program, deregulation, the opt-out process, price information and other issues eligible consumers may raise.

1.1.5 Website

All information regarding the Program will be posted on the website of Good Energy, which is linked to the website of the Municipality. The Good Energy website will have links to the website of the Local Distribution Company, the Massachusetts Department of Energy Resources (DOER), the Massachusetts Department of Public Utilities (DPU), and the Competitive Supplier.

1.1.6 Public Presentations

Good Energy will provide presentations to municipal officials and to any interested community group.

1.2 DIRECT MAIL NOTIFICATION

1.2.1 Opt-Out

The opt-out notification will be sent via standard mail to the billing address of each eligible consumer on Basic Service. The notification envelope will be clearly marked as containing time sensitive information related to the Program. The notification will contain a letter describing the Program.

The letter will inform eligible consumers:

a) about the Program and provide information regarding participation and rights;
Public Outreach and Education Plan

b) that they have the right to opt-out of the aggregation without penalty;
c) of all charges, prominently stated, with a comparison of price and primary terms of the Competitive Supplier and the current Basic Service offering;
d) that any savings under the Program compared to Basic Service cannot be guaranteed because the Basic Service rate is subject to changes
e) about the opt-out process; and
f) in languages other than English for appropriate consumer groups. (i.e. toll-free telephone number).

The opt-out notification will also contain a card with a simple check off and signature line for eligible consumers who do not wish to participate. Eligible consumers will have 30 days from the date of the mailing to return the opt-out card in a preaddressed postage-paid envelope. New eligible consumers will be enrolled in the Program in accordance with applicable Local Distributor Company rules. Upon initiation of service, these new eligible consumers will receive the same opt-out information as all other eligible consumers.

Examples of a draft opt-out notification letter and the opt-out card are included as Exhibit B to the Aggregation Plan. A copy of the initial opt-out notification will be filed with the Director of the Department’s Consumer Division prior to the start of the opt-out period.

2 TIMELINE

The schedule below assumes timely preparation of mailing lists as well as space and time availability in the media. Meetings and public presentations will be scheduled upon mutually agreeable schedules. On-going education will continue beyond the period outlined below through the media and the toll-free telephone number.
# Public Outreach and Education Plan

<table>
<thead>
<tr>
<th>DAY</th>
<th>ACTION OR EVENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Press conference to announce the Program and introduce the Competitive Supplier</td>
</tr>
<tr>
<td>1</td>
<td>Customer service center opens (toll-free telephone number)</td>
</tr>
<tr>
<td>1</td>
<td>Press release on direct mail notification and the customer service center</td>
</tr>
<tr>
<td>1</td>
<td>Program information posted on appropriate websites: Good Energy, Municipality, and Competitive Supplier</td>
</tr>
<tr>
<td>1-7</td>
<td>Postings placed in public buildings</td>
</tr>
<tr>
<td>1-40</td>
<td>Public presentations to inform community groups about the Program and consumer rights</td>
</tr>
<tr>
<td>10</td>
<td>Direct mail notification sent to each eligible consumer</td>
</tr>
<tr>
<td>12-30</td>
<td>Display ads in newspapers describing the Program, the opt-out process and providing the toll-free telephone number</td>
</tr>
<tr>
<td>14</td>
<td>Local cable television show describing the Program, the opt-out process and providing the toll-free telephone number</td>
</tr>
<tr>
<td>16</td>
<td>Public Service Announcements describing the Program, the opt-out process and providing the toll-free telephone number</td>
</tr>
<tr>
<td>40</td>
<td>Deadline reached for eligible consumers to return the opt-out card</td>
</tr>
<tr>
<td>40+</td>
<td>Public outreach and education continues through the media, the toll-free telephone number and individual opt-out mailings to new eligible consumers</td>
</tr>
<tr>
<td>90+</td>
<td>Follow-up news releases to summarize the status of the Program</td>
</tr>
</tbody>
</table>
Exhibit A

Sample of Available Media Outlets

Newspapers

Hamilton-Wenham Chronicle, Gloucester Daily Times, The Cape Ann Beacon

Radio

WBOQ (104.9 FM) Gloucester, MA; WWRN (88.5 FM) Rockport, MA; WBWL (101.7 FM) Lynn, MA; WXRV (92.5 FM) Andover, MA

Television

Hamilton Wenham Community Access and Media (Channels: Comcast 8 and 22, Verizon 36 and 37),
ATTACHMENT 4

COMMUNITY ELECTRICITY AGGREGATION

ELECTRIC SERVICE AGREEMENT

Prepared by

GOOD ENERGY, L.P.
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EXHIBIT A - PRICES AND TERMS

EXHIBIT B - TEMPLATE KWH SALES AND CONSUMER ACCOUNTS DATA SUMMARY
ELECTRIC SERVICE AGREEMENT

This Electric Service Agreement ("ESA" or "Agreement") is entered into as of the ___ day of ________ 2016 ("Effective Date") by and between _____________________ ("Competitive Supplier"), and the Town of Hamilton, a Massachusetts municipality (the "Municipality").

Recitals

WHEREAS, the Massachusetts Legislature has adopted Chapter 164 of the Electric Utility Restructuring Act of 1997, ("Restructuring Act"), which among other things, (1) allows for competition in the generation and supply of electricity to consumers, (2) authorizes municipalities to aggregate the electrical load of electricity consumers within their boundaries, and (3) allows municipal aggregators to formulate an aggregation plan and conduct aggregation programs;

WHEREAS, Municipality has developed a Community Electricity Aggregation Program ("Program") to aggregate consumers located within the Municipality and to negotiate competitive rates for the supply of electricity for such consumers;

WHEREAS, the program allows Municipality to solicit competitive bids for the supply of electricity individually or as part of a buying group with other municipal aggregators;

WHEREAS, the Municipality has received approval of its Program from the Massachusetts Department of Public Utilities ("Department") in D.P.U. ________;

WHEREAS, Competitive Supplier, a corporation duly authorized to conduct business in the Commonwealth of Massachusetts ("Competitive Supplier"), desires to provide All-Requirements Power Supply to consumers located within the Municipality, pursuant to the terms and conditions of the Municipality's Program and this Electric Service Agreement ("ESA"); and

WHEREAS, the Municipality desires that the Competitive Supplier provide All-Requirements Power Supply as an alternative to Basic Service for consumers within the Municipality.

NOW THEREFORE, IT IS AGREED THAT, the Municipality and the Competitive Supplier hereby enter into this ESA subject to the terms and conditions below.
ARTICLE 1 DEFINITIONS

Capitalized terms that are used but not defined in the body of this ESA, including the Exhibits hereto, shall be defined as set forth in this Article 1. Words defined in this Article 1 which are capitalized shall be given their common and ordinary meanings when they appear without capitalization in the text. Words not defined herein shall be given their common and ordinary meanings.

1.0 Associated Entities – Any and all of the independent contractors and subcontractors of the Competitive Supplier or of any of its corporate parents or subsidiaries, which provide goods or services to, or in any way assist, the Competitive Supplier in meeting its obligations under the ESA, but specifically excluding the Local Distributor,

1.1 All-Requirements Power Supply - The service under which the Competitive Supplier provides all of the electrical energy, capacity, reserves, and ancillary services, transmission services, transmission and distribution losses, congestion management, and other such services or products necessary to provide firm power supply to Participating Consumers at the Point of Sale.

1.2 Bankruptcy - With respect to a Party, such Party (i) ceases doing business as a going concern, generally does not pay its debts as they become due or admits in writing its inability to pay its debts as they become due, files a voluntary petition in bankruptcy or is adjudicated bankrupt or insolvent, or files any petition or answer seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the present or any future federal bankruptcy code or any other present or future applicable federal, state or other Governmental Rule, or seeks or consents to or acquiesces in the appointment of any trustee, receiver, custodian or liquidator of said Party or of all or any substantial part of its properties, or makes an assignment for the benefit of creditors, or said Party takes any corporate action to authorize or that is in contemplation of the actions set forth in this clause (i); or (ii) a proceeding is initiated against the Party seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the present or any future federal bankruptcy code or any other Governmental Rule and, such proceeding is not dismissed within ninety (90) days after the commencement, or any trustee, receiver, custodian or liquidator of said Party or of all or any substantial part of its properties is appointed without the consent or acquiescence of said Party, and such appointment is not vacated or stayed on appeal or otherwise within ninety (90) days after the appointment, or, within ninety (90) days after the expiration of any such stay, has not been vacated, provided that, notwithstanding the foregoing, the exercise of rights to take over operation of a Party's assets, or to foreclose on any of a Party's assets, by a secured creditor of such Party (including the appointment of a receiver or other representative in connection with the exercise of such rights) shall not constitute a Bankruptcy.

1.3 Basic Service - As defined in M.G.L. c. 164, § 1 and in orders of the Department, as amended or promulgated, as the case may be, from time to time.
1.4 Commercially Reasonable - Any of the practices, methods and acts which, in the exercise of reasonable judgment in light of the facts known, or which in the exercise of due diligence, should have been known, at the time the decision was made, would have been expected in the industry to accomplish the desired result consistent with reliability, safety, expedition, project economics and applicable law and regulations, provided that in no event shall increased costs or economic hardship be an excuse for not performing a Party’s obligations under this ESA.

1.5 Competitive Supplier – ________________, a corporation duly authorized to conduct business in the Commonwealth of Massachusetts.

1.6 Competitive Supplier's Guarantor - _______________________________________

1.7 Credit Rating - With respect to the Competitive Supplier or Competitive Supplier's Guarantor, its senior unsecured, unsubordinated long-term debt rating, not supported by third party credit enhancement, and if such debt is no longer rated, then the corporate or long-term issuer rating of Competitive Supplier or Competitive Supplier's Guarantor; provided, however, that the standing guaranty of __________________________________________, in favor of Competitive Supplier's Guarantor, shall not be considered to constitute "third party credit enhancement" for purposes of this definition.

1.8 Delivery Term - The period for which prices for All-Requirements Power Supply have been established, as set forth Exhibit A.

1.9 DPU or Department - The Massachusetts Department of Public Utilities or any successor state agency.

1.10 EDI - Electronic Data Interchange: The exchange of business data in a standardized format between business computer systems.

1.11 Effective Date - The date on which this ESA is executed by the Parties (to be determined by the later date, if the Parties execute on different dates).

1.12 Eligible Consumers - Residential, commercial, industrial, municipal, or other consumers of electricity who receive Basic Service from the Local Distributor as of the Effective Date, or New Consumers that subsequently become eligible to participate in the Program, at one or more locations within the geographic boundaries of the Municipality, but not including those consumers who receive Basic Service and participate in a green power program from the Local Distributor, those customers who are taking power supply service from a competitive supplier and those consumers who receive Basic Service and have requested not to have their account information shared by the Local Distributor. For the avoidance of doubt, all Eligible Consumers must reside or be otherwise located at one or more locations within the geographic boundaries of the Municipality; as such boundaries exist on the Effective Date of this ESA.
1.13 ESA - This Electric Service Agreement.

1.14 Force Majeure - Any cause not within the reasonable control of the affected Party which precludes that party from carrying out, in whole or in part, its obligations under this ESA, including, but not limited to, Acts of God; winds; hurricanes; tornadoes; fires; epidemics; landslides; earthquakes; floods; other natural catastrophes; strikes, lock-outs or other industrial disturbances; acts of public enemies; acts, failures to act or orders of any kind of any governmental authorities acting in their regulatory or judicial capacity, provided, however, that any such discretionary acts, failures to act or orders of any kind by the Municipality may not be asserted as an event of Force Majeure by the Municipality; insurrections; military action; war, whether or not it is declared; sabotage; riots; civil or industrial disturbances or explosions. Nothing in this provision is intended to excuse any Party from performing due to any governmental act, failure to act, or order, where it was reasonably within such Party's power to prevent such act, failure to act, or order. Economic hardship of either Party shall not constitute an event of Force Majeure.

1.15 General Communications - The type of communications described and defined in Article 5.7 herein.

1.16 Governmental Authority - Any national, state or local government, independent system operator, regional transmission owner or operator, any political subdivision thereof or any other governmental, judicial, regulatory, public or statutory instrumentality, authority, body, agency, department, bureau, or entity, excluding the Municipality.

1.17 Governmental Rule - Any law, rule, regulation, ordinance, order, code, permit, interpretation, judgment, decree, or similar form of decision of any Governmental Authority having the effect and force of law.

1.18 Green Power - Electric energy generated by equipment or facilities including solar power, biomass, landfill gas, wind turbine, hydro power or other renewable energy generating resource or technology, as may be defined by M.G.L. c. 25A, § 11F, § 11F1/2, or M.G.L. c. 164, § 1, or, that may be otherwise added by mutual agreement of the Parties.

1.19 ISO-NE - The New England Independent System Operator, or such successor or other entity which oversees the integrated dispatch of power plants in New England and the bulk transmission of electricity throughout the New England power grid.

1.20 kWh, kW - Kilowatt-hour and kilowatts, respectively.

1.21 Local Distributor - Utility, or any successor company(ies) or entity(ies) providing electricity distribution services in the Municipality.


1.23 New Consumers - Residential, commercial, industrial, municipal, or other consumers
of electricity that become Eligible Consumers after the Effective Date.

1.24 New Taxes - Any taxes not in effect as of the Effective Date enacted by a Governmental Authority or the Municipality, to be effective after the Effective Date with respect to All-Requirements Power Supply, or any Governmental Rule enacted and effective after the Effective Date resulting in application of any existing tax for the first time to Participating Consumers.

1.25 Participating Consumers - Eligible Consumers enrolled in the Program.

1.26 Parties - The Municipality and Competitive Supplier, as the context requires. In the singular, "Party" shall refer to any one of the preceding.

1.27 Plan - Community Electricity Aggregation Program as adopted or amended by the Municipality from time to time, and as approved by the Department in D.P.U. The Aggregation Plan is a plan developed by the Municipality to aggregate electricity consumers for the primary purpose of negotiating the best rates for the supply of electricity for such consumers.

1.28 Point of Delivery - The point of interconnection between NEPOOL Pool Transmission Facilities and the transmission facilities of the Local Distributor.

1.29 Point of Sale - The electric meter for each Participating Consumer's account, as designated by the Local Distributor.

1.30 Program - Community Electricity Aggregation Program, under which, the Plan is described and implemented.

1.31 Regulatory Event – Implementation of a new, or changes to an existing, Governmental Rule by a Governmental Authority, including without limitation the Local Distributor's tariffs, market rules, operating protocols and definitions, which have a material effect on the services and transactions contemplated by this ESA, including Changes to a Governmental Rule that increase or decrease Competitive Supplier’s costs. A "change" as used herein includes without limitation any amendment, modification, nullification, suspension, repeal, finding of unconstitutionality or unlawfulness, or any change in construction or interpretation.

1.32 Replacement RECs – Renewable Energy Certificates (RECs) to be provided by the Competitive Supplier in the event the REC Supplier defaults under, or terminates, the REC Purchase Agreement prior to termination of the ESA as provided in Article 8.2.

1.33 Retail Price - As set forth in Exhibit A.

1.34 Service Commencement Date - The date of the Participating Consumer’s first meter read date after _________________, or as soon as necessary arrangements can be made with
Electric Service Agreement

the Local Distributor thereafter.

1.35  Term - As defined in Article 4.1.

ARTICLE 2 RIGHTS GRANTED

2.1 GENERAL DESCRIPTION AND LIMITATIONS

Competitive Supplier is hereby granted the exclusive right to provide All-Requirements Power Supply to Participating Consumers pursuant to the terms of the Program and this ESA. For the avoidance of doubt, Competitive Supplier shall be authorized to supply All-Requirements Power Supply only to Participating Consumers, and the Local Distributor will continue to have the right and obligation to supply electricity to Eligible Consumers who opt-out of the Program and remain on, or return to, Basic Service, until changes in law, regulation or policy may allow otherwise. Competitive Supplier further recognizes that this ESA does not guarantee that any individual Eligible Consumer will be served by the Competitive Supplier.

In accordance with Article 3 below, all Eligible Consumers shall be automatically enrolled in the Program unless they choose to opt-out. In the event the geographic boundaries of the Municipality change during the term of this ESA, Competitive Supplier shall only be obligated to supply All-Requirements Service to those Participating Consumers located within the Municipality as such boundaries existed on the Effective Date of this ESA. As between the Parties, the Competitive Supplier has the sole obligation of making appropriate arrangements with the Local Distributor, and any arrangements which may be necessary with the ISO-NE so that Participating Consumers receive the electricity supplies to be delivered pursuant to this ESA.

The Municipality shall specifically authorize the Local Distributor to provide, and Competitive Supplier the right to obtain and utilize as required, all billing and energy consumption information for Participating Consumers as is reasonably available from the Local Distributor. Competitive Supplier shall request consumption data for individual Participating Consumers from the Local Distributor via EDI. If further action is required by the Local Distributor to authorize Competitive Supplier to receive such consumption and billing data, the Municipality agrees to use Commercially Reasonable efforts, at Competitive Supplier's cost, to assist Competitive Supplier, if so requested by it, in obtaining such information for Participating Consumers, including, without limitation, assisting Competitive Supplier in obtaining permission from such Eligible Consumers and/or the Department, where necessary as a prerequisite to the provision of such information. Competitive Supplier shall not be responsible for any errors that Competitive Supplier makes in the provision of All-Requirements Power Supply to the extent both that: 1) such errors are caused by errors or omissions in the information provided to it by the Local Distributor; and 2) it was reasonable for the Competitive Supplier to rely upon that provided information. The Municipality shall not be responsible for any such errors by the Competitive Supplier in any event.
2.2  NO THIRD PARTY BENEFICIARIES

This ESA does not and is not intended to confer any rights or remedies upon any person other than the Parties. This ESA facilitates rights under M.G.L. c. 164 for Eligible Consumers to purchase electricity from the Competitive Supplier in accordance with the Plan and this ESA. The Municipality has the right, but not the obligation, to advocate on behalf of the Eligible Consumers interested in contracting for electric supply and on behalf of all Participating Consumers, unless otherwise prevented by law.

2.3  COMPLIANCE WITH LAWS

By entering into this ESA, the parties specifically represent that they have exercised due diligence to review and have fully complied with all relevant regulations and orders of the DPU, Massachusetts Attorney General, and the Massachusetts Department of Energy Resources ("DOER") and any other governmental authorities having jurisdiction over any element of the transactions contemplated by this ESA. Competitive Supplier specifically represents that it has exercised due diligence to review and has fully complied with all relevant regulations and orders of the Federal Energy Regulatory Commission ("FERC").

2.4  CONDITIONS PRECEDENT

The Municipality's obligations under this ESA shall be conditioned upon the Competitive Supplier, fulfilling the following requirements:

a) maintain Competitive Supplier's license from the Department (as such term is defined in the Local Distributor's Terms and Conditions for Competitive Suppliers);
b) execute an Electric Supplier Service Agreement with the Local Distributor in a form reasonably satisfactory to Competitive Supplier;
c) execute any appropriate ISO-NE applications and agreements;
d) obtain authorization from the FERC to sell power at market-based rates; and
e) complete EDI testing with Local Distributor; and
f) provide all other documentation required by the Local Distributor.

If Competitive Supplier has not fulfilled all such requirements by the Service Commencement Date, then the Municipality may terminate this ESA without any liability to the Competitive Supplier.

2.5  OWNERSHIP AND USE OF ELIGIBLE CONSUMER DATA
Competitive Supplier acknowledges that: 1) all Eligible Consumer data (including addresses, telephone numbers or other identifying information) made available to Competitive Supplier as an agent of Municipality for such data must be protected by the Competitive Supplier and its Associated Entities to the fullest extent possible under the law; 2) the Competitive Supplier does not hold any permanent right, title or interest in this data; and 3) this data is to be obtained, retained and used by the Competitive Supplier and its Associated Entities solely to provide All-Requirements Power Supply to Participating Consumers and to render other services expressly required or permitted under this ESA. Any other use of Eligible Consumer data without the prior written consent of the Municipality is strictly prohibited. Pursuant to such authorized use, Competitive Supplier may share such Eligible Consumer data with Associated Entities as reasonably necessary to accommodate Competitive Supplier's provision of All-Requirements Power Supply or other performance pursuant to this ESA (including, without limitation, collection of receivables), provided that Competitive Supplier will take reasonable measures to inform any such Associated Entities of the confidential nature of such data and the restrictions set forth in this Article 2.5 and elsewhere in this ESA. Except as expressly provided in this ESA, and as otherwise permitted by law, Competitive Supplier and its Associated Entities shall not disclose any Eligible Consumer data to any third-party and Competitive Supplier and its Associated Entities shall take all Commercially Reasonable measures to protect Eligible Consumer data from access by, or beneficial use for, any third-party. To the extent that the provision of All-Requirements Power Supply or other services under this ESA requires that Competitive Supplier and its Associated Entities have access to or make use of any Eligible Consumer data, Competitive Supplier and its Associated Entities shall treat such Eligible Consumer data as confidential information. Competitive Supplier may use Eligible Consumer data to engage in direct marketing only during the term of this ESA and subject to the terms set forth in Article 18.2. A violation of this Article 2.5 shall be grounds for termination under Article 4.2(a). Competitive Supplier agrees violation of this Article 2.5 shall constitute irreparable harm.
ARTICLE 3 CONSUMER CHOICE, NOTIFICATION OF RIGHTS, ENROLLMENT

3.1 CONSUMER CHOICE

The Parties acknowledge and agree that all Participating Consumers have the right, pursuant to M.G.L. c. 164, § 134 and the Program, to change their source of electricity supply, as set forth in Article 2.1. The Parties represent and warrant to each other that they shall not unreasonably interfere with the right of Participating Consumers to opt-out of the Program, and shall comply with any rules, regulations or policies of the Department, the Local Distributor and/or other lawful Governmental Authority regarding the procedures for opting out or of switching from one source of electric supply to another. Notwithstanding the foregoing, however, the Parties may take Commercially Reasonable measures to encourage Participating Consumers to affirmatively agree to remain in the Program, consistent with any Governmental Rules.

3.2 NOTIFICATION TO NEW CONSUMERS OF OPT-OUT RIGHTS

Consistent with the requirements of any applicable Governmental Rules, and within a reasonable time after the Local Distributor notifies Competitive Supplier of the existence of a New Consumer and has provided to Competitive Supplier such New Consumer's account number, service and billing address, and other pertinent contact information, Competitive Supplier shall notify such New Consumer (i) of the date on which such New Consumer will be automatically enrolled in the Program, and (ii) that the Competitive Supplier will be providing All- Requirements Power Supply to such New Consumer as of the same date, subject to the opt-out provisions of the M.G.L. c. 164, § 134, the Plan, and the Program ("Opt-Out Notice"). The Opt-Out Notice shall be mailed to each such New Consumer prior to the date of automatic enrollment. The Competitive Supplier, in its discretion as to form and content shall: (i) prominently state all charges to be assessed by the Competitive Supplier; (ii) provide a summary of the prices and terms included in Exhibit A as well as fully disclose the prices and terms then being offered for Basic Service by the Local Distributor; (iii) state how such New Consumer may opt-out of the Program prior to enrollment and remain on Basic Service from the Local Distributor; and (iv) state how all Participating Consumers, subsequent to enrollment, will also have the right to opt-out at any time and return to Basic Service or choose a new Competitive Supplier without paying a fee or penalty to Competitive Supplier. Competitive Supplier must include with the Opt-Out Notice a pre-stamped envelope for use by customers electing to opt-out of the Program. All such notices must be approved in advance by the Municipality, such approval not to be unreasonably withheld.

In providing the notifications set forth in this Article 3.2, and in otherwise conducting the activities in Article 3.4 below, the Competitive Supplier must rely upon information provided to it by the Local Distributor for the purpose of performing its obligations. Competitive Supplier will not be responsible for any errors in connection with its notification of Eligible Consumers only to the extent both that: 1) such errors are caused by errors or omissions in the information provided to it by the Local Distributor; and 2) it was reasonable for the
Competitive Supplier to rely upon that provided information. The Municipality shall not be responsible for any such errors by the Competitive Supplier in any event.

3.3 CONSUMER AWARENESS

Upon mutual agreement concerning the content and method, either the Competitive Supplier or Good Energy, L.P. may conduct consumer awareness efforts at its sole expense.

3.4 ENROLLMENT

3.4.1 Participating Consumers - All Participating Consumers as of the Effective Date will continue to be enrolled in the Program under the terms of this ESA unless they opt-out during the period specified in the Plan. The Municipality shall authorize the Local Distributor to provide to Competitive Supplier a list of Participating Consumers as of the Effective Date, as well as such Participating Consumer’s service and billing addresses, and any other information necessary for Competitive Supplier to commence All-Requirements Power Supply to such Participating Consumers as of the Service Commencement Date.

3.4.2 New Consumers - If New Consumers elect not to opt-out of the Program as provided in Article 3.2, such New Consumers will be automatically enrolled by Competitive Supplier in the Program. Competitive Supplier shall enroll such New Consumers in accordance with applicable Local Distributor rules. Residential and small commercial New Customers shall be enrolled in the Program at the rates reflected in Exhibit A. All other New Consumers shall be enrolled at a price determined by then–prevailing market conditions. Competitive Supplier shall enroll such New Consumers in accordance with applicable Department and Local Distributor rules.

3.4.3 Eligible Consumers Opting Out - At any time during this ESA, Eligible Consumers who have previously opted out of the Program may request that they be re-enrolled in the Program. Competitive Supplier shall provide All-Requirements Power Supply to such Eligible Consumers at a price determined by the then-prevailing market conditions. Following mutually agreed upon procedures, the Competitive Supplier is responsible for accurately and promptly transmitting information regarding Eligible Consumers, to the Local Distributor. The Competitive Supplier shall be responsible for enrolling all Eligible Customers through EDI transactions submitted to the Local Distributor for initial enrollment in the aggregation and all enrollments thereafter.

3.4.4 Eligible Consumers Served by Third-Parties - Consumers being served under other competitive supply programs offered by third-parties will not be automatically enrolled as Participating Consumers under this ESA when such program terminates or is otherwise completed. Competitive Supplier agrees that Consumers under such third-party competitive supply programs may affirmatively opt-in and receive All-Requirements Power Supply. Residential and small commercial Consumers which opt-in shall be enrolled in the Program at the rates reflected in Exhibit A. All other Consumers that opt-in shall be enrolled at a price determined by the then-prevailing market conditions.
ARTICLE 4 TERM OF CONTRACT AND TERMINATION

4.1 TERM

This ESA shall commence on the Effective Date, provided, however, that Competitive Supplier's obligation to provide All-Requirements Power Supply shall commence on the Service Commencement Date, and shall terminate with the Participating Consumer’s first meter read date after _____________________, unless terminated earlier under Article 4.2 below ("Term").

4.2 TERMINATION

This ESA may be terminated at any time upon written notice:

a) by the Municipality, or the Competitive Supplier, if the other Party fails to remedy or cure any breach of any material provision or condition of this ESA (including, but not limited to, Article 2.5 and Article 9, but excluding the failure to provide or arrange for All-Requirements Power Supply, which is addressed in Article 4.2(d)), within sixty (60) days following written notice to do so by the non-breaching party; or

b) by the Municipality, or the Competitive Supplier, if any material provision or condition of this ESA be finally adjudged invalid by any court of competent jurisdiction, or if the Department exercises any lawful jurisdiction so as to invalidate or disapprove this ESA in whole or in significant part; or

c) by the Municipality, i) if an order is entered against the Competitive Supplier approving a petition for an arrangement, liquidation, dissolution or similar relief relating to bankruptcy or insolvency and such order remains unvacated for thirty (30) days; or (ii) immediately if the Competitive Supplier shall file a voluntary petition in bankruptcy or any petition or answer seeking any arrangement, liquidation or dissolution relating to bankruptcy, insolvency or other relief for debtors or shall seek, consent to, or acquiesce in appointment of any trustee, receiver, or liquidation of any of Competitive Supplier’s property; or

d) notwithstanding the foregoing, the failure of Competitive Supplier to provide or arrange for All-Requirements Power Supply to Participating Consumers, in the absence of Force Majeure or the Municipality's failure to perform, shall constitute an act of default, and the Municipality may terminate this Agreement upon giving written notice and without a cure period. In the event the Competitive Supplier has performed its obligations hereunder and its failure to arrange for or provide All-Requirements Power Supply is a direct result of actions or non-actions by any transmission service provider, the Local Distributor, or the ISO-NE, the Competitive Supplier’s failure shall not be deemed to be an act of immediate default and would be subject to remedy or cure as provided in Article 4.2 (a).
4.3 OBLIGATIONS UPON TERMINATION

Following termination of this ESA, the Parties shall each discharge by performance all obligations due to any other Party that arose up to the date of termination of the ESA and Competitive Supplier shall continue to have the right to collect all monies due for services rendered to that date.

The Competitive Supplier specifically waives all rights it may have at law to claim that the Municipality has no standing or otherwise lacks the authority to seek monetary damages on behalf of individual Participating Consumers in the event of a termination of this ESA. The Competitive Supplier shall submit all consumer drops via EDI to the Local Distributor in accordance with the rules and regulations set forth by the Massachusetts Electronic Business Transactions (EBT) Working Group.

4.4 EXTENSION

The ESA may be extended beyond the termination date established in Article 4.1 by mutual, written agreement of the Parties. Any new pricing terms shall be added to and replace Exhibit A as Exhibit A-2. Upon any such extension, this ESA shall continue to be in effect, and all provisions of the ESA shall retain the same force and effect as before the extension, unless it is terminated by either Party pursuant to the provisions of Article 4.2 or until the date stated in such extension.

ARTICLE 5 CONTINUING COVENANTS

The Competitive Supplier agrees and covenants to perform each of the following obligations during the term of this ESA.

5.1 STANDARDS OF MANAGEMENT AND OPERATIONS

In performing its obligations hereunder, during the term of this ESA, the Competitive Supplier shall exercise reasonable care to assure that its facilities are prudently and efficiently managed; that it employs an adequate number of competently trained and experienced personnel to carry out its responsibilities; that it delivers or arranges to deliver an uninterrupted supply of such amounts of electricity to the Point of Delivery as are required under this ESA; that it complies with all relevant industry standards and practices for the supply of electricity to Participating Consumers; and that, at all times with respect to Participating Consumers, it exercises good practice for a Competitive Supplier and employs all Commercially Reasonable skills, systems and methods available to it.

5.2 CUSTOMER SERVICE ACCESS
The Competitive Supplier agrees to provide, or cause to be provided, certain customer services to Participating Consumers. Such services shall be reasonably accessible to all Participating Consumers, shall be available during normal working hours, shall allow Participating Consumers to transact business they may have with the Competitive Supplier, and shall serve as a communications liaison among the Competitive Supplier, the Municipality, and the Local Distributor. A toll-free telephone number will be established by Competitive Supplier and be available for Participating Consumers to contact Competitive Supplier during normal business hours (9:00 A.M. - 5:00 P.M. Eastern Time, Monday through Friday) to resolve concerns, answer questions and transact business with respect to the service received from Competitive Supplier. The Municipality will post program-related information on the Municipality's website which will be available to Participating Consumers for general information, product and service information, and other purposes.

5.3 RESPONDING TO REQUESTS FOR INFORMATION

To the extent authorized by the Participating Consumer(s) and to the extent such individual permission is required by law, the Competitive Supplier shall, during normal business hours (as set forth above), respond promptly and without charge therefore to reasonable requests of the Municipality for information or explanation regarding the matters covered by this ESA and the supply of electricity to Participating Consumers. Competitive Supplier agrees to designate a service representative or representatives (the "Service Contacts") who shall be available for these purposes, and shall identify the office address and telephone number of such representative(s). Whenever necessary to comply with this Article 5.3, the Service Contacts shall call upon other employees or agents of the Competitive Supplier to obtain such information or explanation as may be reasonably requested. Nothing in this Article 5.3 shall be interpreted as limiting the obligation of the Competitive Supplier to respond to complaints or inquiries from Participating Consumers, or to comply with any regulation of the Department or Attorney General regarding customer service.

5.4 ARRANGING FOR FIRM ALL-REQUIREMENTS POWER SUPPLY

Competitive Supplier shall participate in or make appropriate arrangements with the ISO-NE, any relevant regional transmission organization, wholesale suppliers or any other entity to ensure an uninterrupted flow of firm All-Requirements Power Supply to the Local Distributor for delivery to Participating Consumers, and exercise all Commercially Reasonable efforts to cooperate with the NEPOOL, the ISO-NE or any other entity to ensure a source of back-up power in the event that Competitive Supplier is unable to deliver All-Requirements Power Supply to the Point of Delivery. In the event the Competitive Supplier is unable to deliver sufficient electricity to the grid to serve Participating Consumers, the Competitive Supplier shall utilize such arrangements and exercise all Commercially Reasonable efforts as may be necessary to continue to serve Participating Consumers under the terms of this ESA, and shall bear any costs it may incur in carrying out these efforts and obligations. Competitive Supplier shall not be responsible to the Municipality or any Participating Consumers in the event that, through no fault of the Competitive Supplier or its
Associated Entities, the Local Distributor disconnects, curtails or reduces service to Participating Consumers (notwithstanding whether such disconnection is directed by the ISO-NE)
5.5 NON-DISCRIMINATORY PROVISION OF SERVICE

Competitive Supplier shall supply electric energy to the Point of Delivery to all Eligible Consumers on a non-discriminatory basis; provided, however, that those prices and other terms may vary in accordance with reasonably established rate classifications (e.g., residential, commercial, municipal, industrial) or by such other categories as appear in Exhibit A. To the extent applicable, Competitive Supplier's prices, terms and conditions shall be in accordance with the Massachusetts General Laws, the regulations of the Department, and other applicable provision of law. To the extent required by law and/or the conditions of any Department approval of this ESA, the Competitive Supplier may not deny service to an Eligible Consumer for failure to pay the bills of any other electric company (whether engaged in the distribution, transmission, or generation of electricity) or of any other aggregator, marketer or broker of electricity, but may reasonably deny or condition new service, or terminate existing service, based upon any Participating Consumer's failure to pay bills from the Competitive Supplier, subject to any provisions of law or applicable DPU orders or regulations. Provision of electric energy supply shall be subject to Competitive Supplier's standard credit policies, to the extent permitted by law, as described in Exhibit A.

5.6 APPROVAL OF GENERAL COMMUNICATIONS

Competitive Supplier shall cooperate with the Municipality in the drafting and sending of messages and information to Eligible Consumers concerning the Program or any matter arising under or related to this ESA. Competitive Supplier shall provide a copy of such General Communication to the Municipality for its review to determine whether it is consistent with the purposes and goals of the Municipality, prior to sending, whether directly or through its Associated Entities, any direct mail, advertising, solicitation, bill insert, electronic mail, or other similar written or electronic communication (collectively, "General Communications") to Participating Consumers (but excluding individually drafted or tailored communications responding to the specific complaint or circumstance of an individual consumer). The Municipality shall have the right to disapprove such General Communications and suggest revisions if it finds the communication inconsistent with the purposes and goals of the Municipality, factually inaccurate or likely to mislead; provided, however: (i) that the communication shall be deemed approved if the Municipality fails to respond within seven (7) calendar days (not including weekends and holidays); and (ii) that no approval shall be necessary for any communication (a) regarding any emergency situation involving any risk to the public health, safety or welfare; (b) which has been approved by the Department, the DOER, or any other Governmental Authority; or (c) in the nature of routine monthly or periodic bills, or collection notices, except that any bill insert or message included at the bottom of such bill not within the scope of (a) or (b) above shall require approval. If the Municipality objects to any General Communication on the grounds it is inconsistent with the purposes and goals of the Municipality, the Competitive Supplier, after consultation as provided in this Article 5.6, may nevertheless elect to send such General Communication provided that it: (i) clearly indicates on such mailing that it has not been endorsed by the Municipality, (ii) has previously provided all Participating Consumers a meaningful chance to opt not to receive such General Communications, (iii) has stated in
connection with such chance to opt not to receive such communications that "the Municipality wants to protect Eligible Consumers from receiving marketing materials if you do not wish to do so," and (iv) has otherwise sought input from the Municipality as to the means by which Eligible Consumers are given a chance to remove their names from any list which may receive General Communications. The Municipality may reject or exclude any proposed General Communication that, in its reasonable judgment, is contrary to the interests and objectives of the Program or the Municipality.

5.7 COMMUNICATION OF INSERTS AND MESSAGES

Competitive Supplier agrees that if it communicates with Participating Consumers directly, and unless prevented for regulatory or other such reasons from doing so, it shall allow the Municipality to include no less than three (3) inserts per year into such communications, provided that the Municipality pays the cost of printing and reproducing such insert and any incremental postage or handling costs the Competitive Supplier may incur as a result of including such insert. Competitive Supplier shall have the right to disapprove such General Communications (that is communications other than those pertaining to the Municipality's demand-side management, energy efficiency programs and technology, and renewable energy programs, if applicable) and suggest revisions if it finds the communication inconsistent with its business interests, factually inaccurate or likely to mislead; provided, however: (i) that the communication shall be deemed approved if the Competitive Supplier fails to respond within seven (7) calendar days after receipt (not including weekends and holidays); and (ii) that no approval shall be necessary for any communication which has been ordered by the Department, the DOER, or any other Governmental Authority to be so communicated.

5.8 PARTICIPATING CONSUMER LISTS

To the extent not prohibited by any Governmental Rule or expressly by any Participating Consumer(s), the Competitive Supplier shall, upon request of the Municipality, provide a list of the Participating Consumers being served by the Competitive Supplier, including such reasonable identifying and aggregate consumption information as the Municipality may also request to the extent such information is available to Competitive Supplier. Competitive Supplier shall provide such Participating Consumer lists in an electronic format reasonably acceptable to both Parties and with no more frequency than once a month.

5.9 COMPLIANCE WITH LAWS

The Parties shall promptly and fully comply with all existing and future Governmental Rules of all Governmental Authorities having jurisdiction over the activities covered by this ESA.

5.10 CONSENT

Whenever performance of an obligation of any Party hereto requires the consent or approval of any Governmental Authority, such Party shall make Commercially Reasonable efforts to
obtain such consent or approval. In the event the Competitive Supplier requests the Municipality's assistance in obtaining such consent or approval and the Municipality anticipates that it will incur costs in fulfilling the Competitive Supplier's request, it shall give the Competitive Supplier an estimate of such costs. Upon receiving the estimate, Competitive Supplier shall determine whether it will continue to request the Municipality's assistance, and if so, the Competitive Supplier shall reimburse the Municipality for all costs, up to the estimated dollar amount, reasonably incurred by the Municipality in connection with such efforts.

ARTICLE 6 ROLE OF THE MUNICIPALITY

Under this ESA, the Municipality shall not actually receive, take title to, or be liable for the supply or delivery of All-Requirements Power Supply in any manner whatsoever. The Parties specifically agree that the role of the Municipality is established under M.G.L. c. 164, § 134 and includes negotiating the terms and conditions under which All-Requirements Power Supply will be provided by the Competitive Supplier under this ESA. It is the sole obligation of the Competitive Supplier to arrange for delivery of All-Requirements Power Supply to Participating Consumers. The Parties agree that Municipality is not a "distribution company", "electric company", "generation company" or "transmission company" within the meaning of M.G.L. c. 164, § 1 as a result of this ESA, unless a court, the Department, or other lawful authority shall adjudicate to the contrary; provided, however, that the Municipality may be considered to be operating a municipal load aggregation plan pursuant to M.G.L. c. 164, § 134. The Competitive Supplier hereby agrees that it will take no action, whether directly or through its Associated Entities, that would make the Municipality liable to any Participating Consumer due to any act or failure to act on the part of the Competitive Supplier or its Associated Entities relating to the delivery or supply of All-Requirements Power Supply.

ARTICLE 7 PRICES AND SERVICES; BILLING

7.1 SCHEDULE OF PRICES AND TERMS

Competitive Supplier agrees to provide All-Requirements Power Supply and other related services as expressly set forth herein in accordance with the prices and terms included in Exhibit A to this ESA, which Exhibit is hereby incorporated by reference into this ESA.

7.2 OBLIGATION TO SERVE

As between the Parties, Competitive Supplier has the sole obligation to obtain sources of supply, whether from generating facilities owned or controlled by its affiliates, through bilateral transactions, or the market, as may be necessary to provide All-Requirements Power Supply for all of the Participating Consumers under the Program. Competitive Supplier, except as explicitly limited by the terms included in Exhibit A, shall be obligated to accept all Participating Consumers, regardless of their location or energy needs provided such Participating Consumers are eligible under the applicable regulations and tariffs of the Local Distributor.
7.3 METERING

The Local Distributor will be responsible for any metering which may be required to bill Participating Consumers in accordance with the Local Distributor's Terms and Conditions for Competitive Suppliers.

7.4 TERMS AND CONDITIONS PERTAINING TO INDIVIDUAL ACCOUNT SERVICE

7.4.1 Title

Title to All-Requirements Power Supply will transfer from Competitive Supplier to Participating Consumers at the Point of Sale. In accordance with the Local Distributor's Terms and Conditions for Competitive Suppliers, the Competitive Supplier will be responsible for any and all losses incurred on the local network transmission systems and distribution systems, as determined by the Local Distributor.

7.4.2 Billing and Payment

Unless otherwise specified in an Exhibit to this ESA, all billing under this ESA shall be based on the meter readings of each Participating Consumer's meter(s) performed by the Local Distributor. Competitive Supplier shall, or shall cause the Local Distributor or any other entity, to prepare and mail bills to Participating Consumers monthly. If the Competitive Supplier arranges for the Local Distributor to perform billing services, the Competitive Supplier shall adopt the billing and payment terms offered by the Local Distributor to its Eligible Consumers on Basic Service unless the Competitive Supplier and Local Distributor otherwise agree. Any over-charge or under-charge will be accounted for in the next billing period for which actual meter data is available.

7.4.3 Regional and Local Transmission

The prices quoted in Exhibit A do not include current and future charges for distribution service costs collected by the Local Distributor under its distribution service tariff or local transmission costs as may be imposed by the regional power pool, ISO-NE, or individual electric utilities that have FERC transmission tariffs. The Competitive Supplier understands that these costs will be collected by the Local Distributor. If, in the future, Competitive Supplier becomes responsible for such distribution or transmission costs, Competitive Supplier shall be entitled to collect such costs from Participating Consumers to the extent permitted by any Governmental Rules. These costs are "pass through" costs as determined by the appropriate regulatory agencies.

7.4.4 Taxes

All sales, gross receipts, excise or similar taxes imposed with respect to the sale or
consumption of All-Requirements Power Supply shall be included on the Participating Consumer's bill and shall be remitted to the appropriate taxing authority by Competitive Supplier. Participating Consumers shall be responsible for all taxes that are required by law to be imposed upon a purchaser of electricity and are associated with electricity consumption under the ESA. Participating Consumers shall be responsible for identifying and requesting any exemption from the collection of any tax by providing appropriate documentation to Competitive Supplier. For avoidance of doubt, Competitive Supplier shall be responsible for all taxes imposed on Competitive Supplier’s income.

ARTICLE 8 DEVELOPMENT OR OFFERING OF RENEWABLE ENERGY SOURCES

8.1 RENEWABLE ENERGY PORTFOLIO STANDARD

Competitive Supplier agrees that it, and its Associated Entities directly or indirectly involved in providing services or meeting the Competitive Supplier’s obligations under the ESA, will comply with the applicable provisions of M.G.L. c. 25A, § 11F, § 11F1/2, and any regulations, orders or policies adopted pursuant thereto.

8.2 PROVISION OF GREEN POWER

Competitive Supplier will enter into a REC Purchase Agreement (“RPA”) with ______________ (“REC Supplier”) attached hereto as Exhibit C. Pursuant to the RPA, REC Supplier will provide, and Competitive Supplier will purchase, renewable energy certificates (RECs) in a quantity sufficient to support the Municipality’s opt-out and opt-in programs as described in Exhibit A of the RPA. Competitive Supplier shall include the REC’s purchased from the REC Supplier in the All Requirements Power Supply to be provided to the Municipality under the ESA. Competitive Supplier shall include all costs of such RECs in the price for All Requirements Power Supply as provided in Exhibit A of this ESA. In the event REC Supplier defaults under, or terminates, the RPA prior to the termination of this ESA, Competitive Supplier shall procure and provide Replacement RECs for the continuing term of the ESA sufficient to support the Municipality’s opt-out and opt-in programs as described in Exhibit A of the RPA). The prices included in Exhibit A of the ESA shall not be subject to modification because Competitive Supplier is required to provide Replacement RECs.

ARTICLE 9 SERVICE PROTECTIONS FOR RESIDENTIAL CONSUMERS

Competitive Supplier agrees that it and its Associated Entities shall comply with the provisions of 220 C.M.R. 25.00, 27.00, 28.00 and 29.00, as applicable to Competitive Suppliers, and any amendments thereto, and any code of conduct or policies the Department may adopt in accordance with M.G.L. c. 164, § 1F(7). The Competitive Supplier shall, on or before ______________, provide a written, detailed description of its billing and termination procedures, customer services, confidentiality and related practices and
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procedures for approval by the Municipality (which approval shall not be unreasonably
withheld). Such written description shall also include the Competitive Supplier's plans for
maintaining "service quality standards", as that phrase is used in § 1F(7); for complying with
the “opt-out” provisions of M.G.L. c. 164, §134(a); and for handling consumer complaints,
including any arbitration procedures. If the Participating Consumer(s) so permit(s) or to the
extent such permission is required by law or the terms of any Department order with respect
to this ESA, the Competitive Supplier agrees to provide notice to the Municipality of any
consumer complaints received from a Participating Consumer, and the Municipality shall
have the right, but not the obligation, to participate in resolution of the dispute, to the extent
that such complaints relate directly to the Program, and to the extent permitted by
Department regulations and other applicable law. The failure to timely submit such written
description, or the submission of practices and procedures which materially fail to comply
with Department regulations and policies, shall be deemed grounds for termination of this
ESA, at the discretion of the Municipality after providing written notice of such failure to the
Competitive Supplier and allowing the Competitive Supplier sixty (60) days to cure such
failure.

In addition, and in accordance with M.G.L. c. 164, § 1F(2) and 220 CMR 11.05(2)(b)19, in
the event of a dispute regarding an invoice or Competitive Supplier's service, whether
directly or through its Associated Entities, under this ESA, a Participating Consumer may
contact the Department, which may refer the dispute to the Massachusetts Office for Dispute
Resolution for mediation of such dispute, if the amount in dispute is greater than one hundred
dollars ($100.00) and the subject of the dispute is within the Department's statutory and
regulatory authority.

ARTICLE 10 NON-DISCRIMINATION IN HIRING AND EMPLOYMENT

Competitive Supplier agrees that it conduct its operations and activities under this ESA in
accordance with all applicable state and federal laws regarding non-discrimination in hiring
and employment of employees.

ARTICLE 11 POWER SUPPLY INFORMATION AND ACCESS TO INFORMATION

11.1 POWER SUPPLY INFORMATION

11.1.1 Quarterly Report of Sales

Competitive Supplier shall provide the Municipality or its agent with a quarterly report of
sales which will contain: (i) the actual aggregate kWh sales for each meter read of the
reporting period and (ii) the number of Participating Consumer accounts active in each meter
read of the reporting period. The quarterly report will be due to the Municipality or its agent
within forty-five (45) days following the close of each quarter (March 31, June 30,
September 30, and December 31). The aggregate kWh sales and number of Participating
Consumer accounts shall be listed in the report both by rate code and rate name as shown on
Exhibit B attached hereto. This information shall be provided in electronic format.
11.1.2 Consumer-Related Data

On and after the Service Commencement Date, Competitive Supplier will maintain consumer-related data in electronic form including utility account number, billing name, billing address, service address historical usage, demand, and ICAP (Installed Capacity) data. Competitive Supplier will make such data available to the Municipality or its agent upon request within forty-five (45) business days of the request. A violation of this Article 2.5 shall be grounds for termination under Article 4.2(a).

11.1.3 Standard of Care

Competitive Supplier shall use all Commercially Reasonable efforts in preparing and providing any information or data required under the ESA. To the extent that Competitive Supplier determines that any information or data provided hereunder is in error, it shall provide such information or data to the Municipality or its agent within a Commercially Reasonable time.

11.2 POWER SUPPLY REPORT

Unless the “Disclosure Label” requirement is waived by the DPU, within fifteen (15) days of the end of the quarter, Competitive Supplier shall present a copy of the current "Disclosure Label" required by the Department of all Competitive Suppliers to be disclosed to their Participating Consumers which includes information pertaining to Competitive Supplier's power supply and a reasonably detailed description of the sources of Competitive Supplier's power supply used to serve Participating Consumers pursuant to this ESA, except to the extent such disclosure would violate any confidentiality obligations of Competitive Supplier.

11.3 BOOKS AND RECORDS

Competitive Supplier shall keep their books and records in accordance with any applicable regulations or guidelines of the Department, the FERC, and any other Governmental Authority. The Municipality will have access to any reports mandated by the Securities and Exchange Commission which are available on the Internet "EDGAR" system. Upon reasonable request by the Municipality and at the Municipality's expense, Competitive Supplier shall provide back up for any charge under this ESA questioned by the Municipality.

11.4 COPIES OF REGULATORY REPORTS AND FILINGS

Upon reasonable request, Competitive Supplier shall provide to the Municipality a copy of each public periodic or incident-related report or record relating to this ESA which it files with any Massachusetts or federal agency regulating rates, service, compliance with
environmental laws, or compliance with affirmative action and equal opportunity
requirements, unless the Competitive Supplier is required by law or regulation to keep such
reports confidential. Competitive Supplier shall be reimbursed its reasonable costs of
providing such copies.

ARTICLE 12  RESOLUTION OF DISPUTES; CHOICE OF LAW AND FORUM

12.1  CHOICE OF LAW AND FORUM

This ESA and the rights of the Parties shall be interpreted and determined in accordance with
the laws of the Commonwealth of Massachusetts without respect to conflicts-of-laws
principles. Any litigation arising hereunder shall be brought solely in the appropriate federal
court in Massachusetts or appropriate state court sitting in the Massachusetts county in which
the Municipality is located, to whose jurisdiction the parties hereby assent, waiving all
objections to venue or forum.

12.2  DISPUTE RESOLUTION

Unless otherwise provided for in this ESA, the dispute resolution procedures of this Article
12.2 shall be the exclusive mechanism to resolve disputes arising under this ESA. The Parties
agree to use their respective best efforts to resolve any dispute(s) that may arise regarding
this ESA. Any dispute that arises under or with respect to this ESA that cannot be resolved
shall in the first instance be the subject of informal negotiations between the Parties involved
in the dispute. The dispute shall be considered to have arisen when one Party sends the other
Party(ies) involved in the dispute a written notice of dispute. The period for informal
negotiations shall be fourteen (14) days from receipt of the written notice of dispute unless
such time is modified by written agreement of the Parties involved in the dispute. In the
event that the parties involved in the dispute cannot resolve a dispute by informal
negotiations, the Parties may seek judicial enforcement subject to the provisions of this ESA.
Notwithstanding the foregoing, injunctive relief may be immediately sought without
resorting to alternative dispute resolution to prevent irreparable harm that would be caused
by a breach of this ESA.

ARTICLE 13  INDEMNIFICATION

13.1  INDEMNIFICATION BY THE COMPETITIVE SUPPLIER

In addition to any other remedies available to the Municipality at law or equity, and
notwithstanding any other provision contained herein, the Competitive Supplier shall
indemnify, defend and hold harmless the Municipality ("Indemnified Party") and the
Indemnified Party's officials, officers, employees, agents, representatives and independent
contractors, from and against any and all costs, claims, liabilities, damages, expenses
(including reasonable attorneys’ fees), causes of action, suits or judgments, incurred by, on
behalf of or involving any one of the foregoing parties to the extent arising directly from or in connection with (i) any material breach by Competitive Supplier of its obligations, covenants, representations or warranties contained in this ESA and not resulting from the actions of the ISO, Local Distributor, the Municipality or its employees or agents, or (ii) any action or omission taken or made by the Competitive Supplier or its Associated Entities in connection with Competitive Supplier's performance of this ESA.

13.2 NOTICE OF INDEMNIFICATION CLAIMS

If the Municipality seeks indemnification pursuant to this Article 13, it shall notify Competitive Supplier of the existence of a claim, or potential claim as soon as practicable after learning of such claim, or potential claim, describing with reasonable particularity the circumstances giving rise to such claim. Upon written acknowledgment by the Competitive Supplier that it will assume the defense and indemnification of such claim, the Competitive Supplier may assert any defenses which are or would otherwise be available to the Municipality.

13.3 SURVIVAL

Notwithstanding any provision contained herein, the provisions of this Article 13 shall survive the termination of this ESA.

13.4 DUTY TO MITIGATE

Each Party agrees that they have a duty to mitigate damages and covenant that they will use Commercially Reasonable efforts to minimize any damages they may incur as a result of the other Party's performance or non-performance of this ESA.

ARTICLE 14 REPRESENTATIONS AND WARRANTIES

14.1 BY THE COMPETITIVE SUPPLIER

As a material inducement to entering into this ESA, the Competitive Supplier hereby represents and warrants to the Municipality as of the Effective Date of this ESA as follows:

a) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation and is qualified to conduct its business in those jurisdictions necessary for it to perform its obligations under this ESA;
b) it has all authorizations from any Governmental Authority necessary for it to legally perform its obligations under this ESA or will obtain such authorizations in a timely manner prior to when any performance by it requiring such authorization becomes due;
c) the execution, delivery and performance of this ESA are within its powers, have been duly authorized by all necessary action and do not violate any of the terms or conditions in its
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governing documents or any contract to which it is a party or any Governmental Rule applicable to it;

d)  subject to the conditions set forth in Article 2.4, this ESA constitutes a legal, valid and binding obligation of the Competitive Supplier enforceable against it in accordance with its terms, and the Competitive Supplier has all rights such that it can and will perform its obligations to the Municipality in conformance with the terms and conditions of this ESA, subject to bankruptcy, insolvency, reorganization and other laws affecting creditor's rights generally and general principles of equity;

e)  no Bankruptcy is pending against it or to its knowledge threatened against it;

f) none of the documents or other written information furnished by or on behalf of Competitive Supplier to the Municipality pursuant to this ESA, contains any untrue statement of a material fact or omits to state any material fact required to be stated therein or necessary to make the statements contained herein or therein, in the light of the circumstances in which they were made, not misleading; and

g)  all information furnished by Competitive Supplier in response to the Request for Proposals for competitive electric supply services is true and accurate.

14.2  BY THE MUNICIPALITY

As a material inducement to entering into this ESA, the Municipality hereby represents and warrants to Competitive Supplier as of the effective date of this ESA as follows:

a)  this ESA constitutes the legal, valid and binding contract of the Municipality enforceable in accordance with its terms, subject to applicable law;

b) the execution, delivery and performance of this ESA are within the Municipality's powers, have been or will be duly authorized by all necessary action;

c)  the Municipality has all authorizations from any local or state Governmental Authority necessary for it to legally perform its obligations under this ESA or will obtain such authorizations in a timely manner prior to when any performance by it requiring such authorization becomes due; and

e)  no Bankruptcy is pending or threatened against the Municipality.

ARTICLE 15  INSURANCE

15.1  In order to help support the indemnifications provided in Article 13, and its other promises and covenants stated herein, Competitive Supplier shall secure and maintain, at its own expense, before the Effective Date and throughout the term of this ESA, unless otherwise specified, comprehensive commercial general liability insurance of at least $3,000,000 combined single limit and excess liability coverage of at least $5,000,000 with insurers licensed to do business in the Commonwealth of Massachusetts and satisfactory to the Municipality. A certificate that each such insurance coverage is in force and effect, and listing the Municipality as an additional insured on all policies, shall be submitted on or before the Effective Date and thereafter whenever renewed or requested by the Municipality. All insurers must be notified that the insurance policies must provide that a copy of any notice of cancellation or non-renewal will be sent to the Municipality.
15.2 With respect to any of the insurance policies provided by the Competitive Supplier pursuant to these requirements which are “claims made” policies, in the event at any time such policies are canceled or not renewed, the Competitive Supplier shall provide a substitute insurance policy with terms and conditions and in amounts which comply with these requirements and which provides for retroactive coverage to the date of the cancellation or non-renewal of the prior “claims-made” policy. With respect to all “claims made” policies which have been renewed, the Competitive Supplier shall provide coverage retroactive to the Effective Date under this ESA. All said substitute or renewed “claims made” policies shall be maintained in full force and effect for three (3) years from the date of the termination of the ESA.

15.3 Competitive Supplier, to the extent required by law, must provide worker’s compensation insurance meeting all applicable state and federal requirements.

ARTICLE 16  CONFIDENTIALITY

Competitive Supplier acknowledges that the Municipality is subject to public records laws, including without limitation, M.G.L. c. 4, § 7, cl. 26 and M.G.L. c. 66, § 10. To the extent not prohibited by such laws, each Party shall keep confidential, and shall not disseminate to any third party (other than such Party's affiliates) or use for any other purpose (except with written authorization, such authorization not to be unreasonably withheld), any information received from the other that is confidential or proprietary in nature unless legally compelled (by deposition, inquiry, request for production of documents, subpoena, civil investigative demand or similar process, or by order of a court or tribunal of competent jurisdiction, or in order to comply with applicable rules or requirements of any stock exchange, government department or agency or other Governmental Authority, or by requirements of any securities law or regulation or other Governmental Rule) or as necessary to enforce the terms of this ESA. The Party receiving confidential or proprietary information shall have no obligation with respect to such information which: (i) is or becomes generally available to the public other than as a result of disclosure by the receiving Party; (ii) was in its possession prior to disclosure hereunder and which was not acquired directly or, to the Party's knowledge, indirectly from the disclosing Party; (iii) was received from a non-party to this ESA who to the receiving Party's knowledge, was not subject to a confidentiality agreement or fiduciary obligation regarding information; (iv) was independently developed by the receiving Party without reference to the information.

Either Party may disclose the terms of this ESA to its affiliates, and to its officers, directors, employees, attorneys and accountants. This Article 16 shall survive the termination of this ESA for a period of two (2) years.

If either Party is compelled to disclose any confidential information of the other Party, such Party shall request that such disclosure be protected and maintained in confidence to the extent reasonable under the circumstances and use Commercially Reasonable efforts to
Electric Service Agreement

protect or limit disclosure with respect to commercially sensitive terms. In addition, notwithstanding the public records laws referenced above, such Party shall provide the other Party with prompt notice of the requirement to disclose confidential information in order to enable the other Party to seek an appropriate protective order or other remedy, and such Party shall consult with the other Party with respect to the other Party taking steps to resolve the scope of any required disclosure. In the event the Competitive Supplier requests the Municipality's assistance in protecting the confidentiality of information and the Municipality anticipates that it will incur costs in fulfilling the Competitive Supplier's request, it shall give the Competitive Supplier an estimate of such costs. Upon receiving the estimate, Competitive Supplier shall determine if it continues to request the Municipality's assistance, and if so, the Competitive Supplier shall reimburse the Municipality for all costs, up to the estimated amount, reasonably incurred by the Municipality in connection with such efforts.

For the avoidance of doubt, the information related to this ESA that is considered confidential and proprietary in nature shall include the following:

a) any account information related to the Participating Consumers including, without limitation, historic usage data, metering, and billing and payment information;
b) any information regarding transactions entered into by Competitive Supplier and any third parties in connection with the provision of All-Requirements Power Supply;
c) any list of Participating Consumers;
d) any information disclosed by a Party during any settlement discussions;
e) Competitive Supplier's insurance policies;
f) any financial security instrument(s) provided by Competitive Supplier;
g) any non-public information provided by Competitive Supplier; and
h) any information which either Party should reasonably understand to be confidential and proprietary by virtue of the sensitive nature of the information.

ARTICLE 17 REGULATORY EVENT

If a Regulatory Event occurs, the Parties shall use their best efforts to reform this ESA to give effect to the original intent of the Parties.

ARTICLE 18 MISCELLANEOUS

18.1 NO ASSIGNMENT WITHOUT PERMISSION

Competitive Supplier shall not assign this ESA or any of its rights, obligations and privileges under this ESA without the prior written approval of the Municipality. Such approval may be
denied at the reasonable discretion of the Municipality, including if the proposed assignee does not have the experience and financial ability to fulfill all obligations of the Competitive Supplier in the ESA. Notwithstanding the above, any assignment of this ESA by the Competitive Supplier, whether as the result of the sale of all or substantially all of the Competitive Supplier’s business related to this ESA or otherwise, shall be subject to the following requirements: (i) Competitive Supplier shall provide the Municipality with notice of the proposed assignment at least 45 days prior to such assignment; (ii) Competitive Supplier's assignee shall agree in writing to be bound by the terms and conditions of this ESA; and (iii) Competitive Supplier and such assignee shall, at least forty-five (45) days in advance of any assignment, reasonably demonstrate to Municipality that assignee has the experience and financial ability to fulfill all obligations of the Competitive Supplier in the ESA. The Municipality may assign this ESA without the prior consent of Competitive Supplier provided that the proposed assignee has at least the same financial ability as the Municipality and such assignment would not materially impair the rights and interests of Competitive Supplier under this ESA. The rights and obligations created by this ESA shall inure to the benefit of, and be binding upon, the successors and permitted assigns of, the respective Parties hereto.

18.2 DIRECT MARKETING

Prior to the introduction of any new product or service which Competitive Supplier may wish to make available to Participating Consumers or other Eligible Consumers located within the Municipality, Competitive Supplier agrees to (i) give the Municipality written notice of such new product or service and (ii) subject to the entry into reasonable confidentiality terms to the extent permitted by law and mutually acceptable to the Parties, discuss with the Municipality the possible inclusion of such new product or service in this or another aggregation program undertaken by the Municipality.

Competitive Supplier also agrees not to engage, whether directly or through any of its Associated Entities, in any direct marketing to any Participating Consumer that relies upon Competitive Supplier's unique knowledge of, or access to, Participating Consumers gained as a result of this ESA. For the purposes of this provision, "direct marketing" shall include any telephone call, mailing, electronic mail, or other contact between the Competitive Supplier and the Consumer. Broad-based programs of the Competitive Supplier that do not rely on unique knowledge or access gained through this ESA will not constitute such "direct marketing."

18.3 NOTICES

All notices, demands, requests, consents or other communications required or permitted to be given or made under this ESA shall be in writing and addressed to:

If to Competitive Supplier:
If to Municipality:

Mr. Charles de Castelja  
Good Energy, L.P.  
232 Madison Avenue, 3rd Floor  
New York, NY 10016  
Phone: 212-792-0222  
Fax: 212-792-0223  
charles@goodenergy.com

and

Town Manager  
Selectmen's Office  
577 Bay Road (Mailing Address: PO Box 429)  
Hamilton, MA 01936  
Phone: 978-468-5572  
Fax: 978-468-2682  
mlombardo@hamiltonma.gov

Notices hereunder shall be deemed properly served (i) by hand delivery, on the day and at the time on which delivered to the intended recipient at the address set forth in this ESA; (ii) if sent by mail, on the third business day after the day on which deposited in the United States certified or registered mail, postage prepaid, return receipt requested, addressed to the intended recipient at its address set forth in this ESA; or (iii) if by Federal Express or other reputable express mail service, on the next business day after delivery to such express mail service, addressed to the intended recipient at its address set forth in this ESA. Any party may change its address and contact person for the purposes of this Article 18.3 by giving notice thereof in the manner required herein.

18.4 CHANGES IN EMERGENCY AND SERVICE CONTACT PERSONS

In the event that the name or telephone number of any emergency or service contact for the Competitive Supplier changes, Competitive Supplier shall give prompt notice to the Municipality in the manner set forth in Article 18.3. In the event that the name or telephone number of any such contact person for the Municipality changes, prompt notice shall be given to the Competitive Supplier in the manner set forth in Article 18.3.

18.5 ENTIRE ESA; AMENDMENTS

This ESA, including the Plan incorporated by reference in Section 18.14, constitute the entire agreement between the Parties hereto with respect to the subject matter hereof and supersedes all prior oral or written agreements and understandings between the Parties.
Electric Service Agreement

relating to the subject matter hereof. This ESA may only be amended or modified by a
written instrument signed by all Parties hereto.

18.6 FORCE MAJEURE

If by reason of Force Majeure any Party is unable to carry out, either in whole or in part, its
obligations herein contained, such Party shall not be deemed to be in default during the
continuation of such inability, provided that: (i) the non-performing Party, within two (2)
weeks after the occurrence of the Force Majeure, gives the other Party hereto written notice
describing the particulars of the occurrence; (ii) the suspension of performance be of no
greater scope and of no longer duration than is required by the Force Majeure; (iii) no
obligations of the Party which were to be performed prior to the occurrence causing the
suspension of performance shall be excused as a result of the occurrence; and (iv) the non-
performing Party shall use Commercially Reasonable efforts to remedy with all reasonable
dispatch the cause or causes preventing it from carrying out its obligations. If (i) an event of
Force Majeure caused by any strikes, lockouts or other industrial disturbances involving
Competitive Supplier or its Associated Entities continues for a period of thirty (30) days or
longer, or (ii) an event of Force Majeure arising from any other cause continues for a period
of sixty (60) days or longer, either Party may terminate this ESA by sending the other Party a
written notice as set forth in Article 4.2; provided, however, that the same shall not constitute
a default under this ESA and shall not give rise to any damages. Additionally, Competitive
Supplier shall submit all consumer drops via EDI to the Local Distributor in accordance with
the rules and regulations set forth by the EBT Working Group.

18.7 EXPENSES

Each Party hereto shall pay all expenses incurred by it in connection with its entering into
this ESA, including without limitation, all of its attorney’s fees and expenses.

18.8 NO JOINT VENTURE

Competitive Supplier will perform all obligations under this ESA as an independent
contractor. Nothing herein contained shall be deemed to constitute any Party a partner, agent
or legal representative of the other Party or to create a joint venture, partnership, agency or
any relationship between the Parties. The obligations of the Municipality and the
Competitive Supplier hereunder are individual and neither collective nor joint in nature.

18.9 JOINT WORK PRODUCT

This ESA shall be considered the work product of all Parties hereto, and, therefore, no rule of
strict construction shall be applied against either Party.

18.10 COUNTERPARTS

This ESA may be executed in counterparts, each of which shall be deemed an original and all
of which shall constitute a single agreement.

18.11 COMMISSIONS

The Parties acknowledge that the Price for energy as described in Exhibit A includes: a) a commission fee equal to $0.001 (1 mil) per kWh of Participating Consumers actual usage for the duration of the ESA payable to Good Energy, L.P., the consultant hired by the Municipality to develop, implement, and administer the Program; and b) a commission fee equal to $0.000025 per kWh of Participating Consumers actual usage for the first twelve (12) months of the Agreement payable to the Metropolitan Area Planning Council (“MAPC”) to cover the MAPC’s cost of project development, administration and support. The Competitive Supplier agrees to include these commission fees in the Price for energy and to make the monthly commission payments on behalf of Participating Consumers to Good Energy, L.P. and MAPC for the duration of this ESA. The commission fees shall be paid ten (10) business days following receipt by Competitive Supplier of the meter readings of each Participating Consumer’s meter(s) performed by the Local Distributor. This provision shall be binding upon the Parties and all permitted assigns and other successors-in-interest of the Parties.

18.12 WAIVER

No waiver by any Party hereto of any one or more defaults by any other Party in the performance of any provision of this ESA shall operate or be construed as a waiver of any future default, whether of like or different character. No failure on the part of any Party hereto to complain of any action or non-action on the part of any other Party, no matter how long the same may continue, shall be deemed to be a waiver of any right hereunder by the Party(ies) so failing. A waiver of any of the provisions of this ESA shall only be effective if made in writing and signed by the Party who is making such waiver.

18.13 CO-OPERATION

Each Party acknowledges that this ESA must be approved by the Department and agree that they shall use Commercially Reasonable efforts to cooperate in seeking to secure such approval.

18.14 PLAN

Competitive Supplier agrees that it has been provided with and had a reasonable opportunity to read the Plan. The Parties agree that the Plan, in the form as it exists on the Effective Date of this ESA, is incorporated into this ESA by reference, and that it shall be construed harmoniously to the greatest practicable extent; notwithstanding the foregoing, in the event of any conflict between this ESA and the Plan, this ESA shall govern. The Municipality will provide Competitive Supplier with amendments to the Plan as they are adopted; provided, however, that such amendments are not incorporated into this ESA as a result of such
adoption. Any amendments hereto must be made in accordance with Article 18.5 of this ESA.

18.15 ADVERTISING LIMITATIONS

Competitive Supplier agrees not to use, whether directly or through any of its Associated Entities, the name of the Municipality, or make any reference to the Municipality in any advertising or other information to be distributed publicly for marketing or educational purposes, unless the Municipality expressly agrees to such usage. Any proposed use of the name of the Municipality must be submitted in writing for agreement and prior approval. The Municipality acknowledges that the Competitive Supplier's corporate affiliates own the exclusive right to the trademarked logo and trade name used by Competitive Supplier. No right, license or interest in this trademark and/or trade name is granted to the Municipality hereunder, and the Municipality agrees that it shall not assert any right, license or interest with respect to such trademark and/or trade name.

18.16 PRESS RELEASES

The Parties agree to cooperate in good faith prior to the issuance of any formal press release with respect to this ESA, such cooperation to include agreement as to the form, substance and timing of such formal press release.

18.17 HEADINGS AND CAPTIONS

The headings and captions appearing in this ESA are intended for reference only, and are not to be considered in construing this ESA.

18.18 SURVIVAL OF OBLIGATION

Termination of this ESA for any reason shall not relieve the Municipality or the Competitive Supplier of any obligation accrued or accruing prior to such termination.

18.19 REMEDIES

18.19.1 General

Subject to the limitations set forth in Article 18.19.2 below and Article 4, the Municipality and the Competitive Supplier reserve and shall have all rights and remedies available to each of them at law or in equity with respect to the performance or non-performance of the other Party hereto under this ESA.

18.19.2 Limitations

NO PARTY HERETO SHALL BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR INDIRECT DAMAGES, LOST PROFITS OR OTHER
BUSINESS INTERRUPTION DAMAGES, BY STATUTE, IN TORT OR CONTRACT. Notwithstanding the foregoing, each Party acknowledges that the preceding sentence shall not limit the other Party’s rights to seek direct damages or, under Article 13.1, to seek indemnification from Competitive Supplier for consequential, punitive, or incidental damages or other such losses claimed by third-parties; provided that the aggregate limit on Competitive Supplier’s indemnification obligation pursuant to this provision shall be equal to the greater of: 1) the amount payable for such claims under any and all insurance maintained by the Competitive Supplier; 2) 50% of the Competitive Supplier’s annual gross receipts (price per kWh multiplied by kWh volumes sold) received under this ESA in the most recent 12 month period; or 3) $10,000,000.00.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives, as required by the applicable laws of the Municipality and the laws, rules and regulations of the Commonwealth of Massachusetts, as of the respective dates set forth below.

COMPETITIVE SUPPLIER

By: ________________________________
Name: ______________________________
Title: ______________________________
Address: ____________________________
Dated: ______________________________

MUNICIPALITY

By: ________________________________
Name: ______________________________
Title: ______________________________
Address: ____________________________
Dated: ______________________________
EXHIBIT A

PRICES AND TERMS
Community Electricity Aggregation Program

Price by Rate Classification

<table>
<thead>
<tr>
<th>Rate Class</th>
<th>Price per kWh</th>
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<td>Commercial</td>
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[Final Prices will be determined prior to the beginning of the respective pricing periods]

Terms for System Supply Service

Term: The Price and Terms stated on this Exhibit A will commence on the first Consumer meter read date after _________________ and continue until the first Consumer meter read date after _________________, unless this ESA is sooner terminated in accordance with Article 4.2 of this ESA.

Pricing: On the Effective Day, the Residential pricing must be at least $.001/kWh less than the approved Fixed Basic Service Rate in effect for residential consumers. The pricing for Commercial and Industrial consumers on the Effective Day must be at least $.001/kWh less than the approved Fixed Basic Service Rate in effect for commercial consumers.

The price for All-Requirements Power Supply shall be as stated on this Exhibit A through Participating Consumers' meter read dates in _________________. Prices shall be fixed for the entire length of such pricing period. Prices must include all adders and ancillary charges. However, the Competitive Supplier may offer price reductions to Participating Consumers at any time during the term of this ESA.

Start-Up Service Date: All-requirements retail power supply will commence at the prices stated above as of Participating Consumer’s first meter read dates after _________________. All enrollments must be submitted at least two business days before the next meter read.

Renewable Energy in System Supply: The Competitive Supplier shall include Renewable Energy in the All-Requirements Power Supply mix in an amount equal to the DOER's Renewable Portfolio Standards and Alternative Energy Portfolio Standards starting with current requirement on the Start-Up Service Date or pay all penalties imposed by the DOER.
related to Renewable Energy requirements.

Term: The period of delivery of All Requirements Power Supply shall be consistent with the provisions of Article 4 and Exhibit A of this ESA.

Eligible Consumer Opt-Out: Participating Consumers are free to opt-out of the Program utilizing established EDI drop protocols. Participating Consumers are to provide five (5) days notice to the Competitive Supplier of such termination. There are no fees or charges for Participating Consumers to opt-out or terminate service.

Competitive Supplier's Standard Credit Policy: The Competitive Supplier will not require a credit review for any consumer participating in the Program, nor will Competitive Supplier require any consumer to post any security deposit as a condition for participation in the Program. The Competitive Supplier may terminate service to a Participating Consumer and return such consumer to Basic Service in the event that the consumer fails to pay to Competitive Supplier amounts past due greater than sixty (60) days.
EXHIBIT B

TEMPLATE KWH SALES AND CONSUMER ACCOUNTS DATA SUMMARY

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